

# Agenda



## TIOGA COUNTY LEGISLATURE

4/12/2022

12:00 PM

EDWARD D. HUBBARD AUDITORIUM

Ronald E. Dougherty County Office Building

56 Main Street

Owego NY 13827

Meeting called by: Chair Martha Sauerbrey

Type of meeting: 4<sup>th</sup> Regular

Attendees:  
 Legislator Brown  
 Legislator Ciotoli  
 Legislator Hollenbeck  
 Legislator Monell  
 Legislator Mullen  
 Legislator Roberts  
 Legislator Sauerbrey  
 Legislator Standingger  
 Legislator Weston

### Agenda topics

Invocation	Legislator Hollenbeck
Pledge of Allegiance	Legislator Hollenbeck
Proclamations (2)	<ul style="list-style-type: none"> <li>• Tioga County Council on the Arts 50<sup>th</sup> Anniversary</li> <li>• Child Abuse Prevention Month</li> </ul>
STATE OF THE COUNTY ADDRESS	Chair Sauerbrey
Privilege of the Floor	
Approval of Minutes	March 15 and 24, 2022

Petitions, Communications & Notices Appointments/Reappointments Reports Standing Committees	
---	--

RESOLUTIONS:	<ol style="list-style-type: none"> <li>1. Appoint Member to the Tioga County Board of Health</li> <li>2. Extension of ELC COVID Enhanced Detection Grant – Public Health Department</li> <li>3. Authorize Submission of Appalachian Regional Commission POWER Grant Application</li> <li>4. Authorization to Renew the Agreement with Towns to Accept Household Electronic Waste from Tioga County Residents</li> <li>5. Resolution Authorizing and Approving the Acceptance of Administrative Service Funds and Modify the Economic Development Budget</li> <li>6. Authorize Transfer of Funds for Purchase of an iPad for the Economic Development &amp; Planning Office</li> <li>7. Amending Resolution 102-22 RESOLVED and Apportioning Forfeiture of Crime Proceeds for Drug Enforcement Activities</li> <li>8. Appropriation of Funds and Budget Modification – Mental Hygiene</li> <li>9. Appropriation of Funds and Amend 2022 Budget – Social Services</li> <li>10. Appropriation of Funds and Amend 2022 Budget – Social Services</li> <li>11. Appropriation of Funds and Budget Modification – Tioga County Veterans Service Agency</li> <li>12. Authorize Salary Increase – Department of Social Services</li> <li>13. Authorize Salary Reallocation within CSEA Salary Schedule – Public Health</li> <li>14. Authorize Creation and Filling of Temporary Position – Acting Director of County Director of Real Property Tax Services - Real Property Tax Services</li> <li>15. Authorization to Create and Fill Two (2) Positions: Assistant Fire Coordinator (PT) – Emergency Services</li> <li>16. Create and Fill Temporary, Full-time Clerk (Seasonal) Position – Treasurer’s Office</li> <li>17. Create and Fill Temporary Position (Public Works)</li> <li>18. Appointment of Republican Deputy Commissioner of Elections Board</li> <li>19. Appointment of Part-time Election Worker (Democratic)</li> <li>20. Appointment of Election Clerks PT</li> <li>21. Authorize Vacation Time Advance for Lisa Baker – Probation Dept.</li> </ol>
--------------	---

**COUNTY OF TIOGA  
EXECUTIVE PROCLAMATION**

WHEREAS: The Tioga County Council on the Arts' vision is to inspire and support a vibrant creative community in and around Tioga County, New York; and

WHEREAS: The Tioga County Council on the Arts and will be presenting several special programs and events in celebration of its 50<sup>th</sup> anniversary of serving Tioga County, NY artists and residents; and

WHEREAS: The Tioga County Council on the Arts provides resources to Tioga County, NY artists; and

WHEREAS: The Tioga County Council on the Arts promotes Tioga County, NY artists and galleries; and

WHEREAS: The Tioga County Council on the Arts operates two galleries for the public exhibition and sales of local artist's work and provides studio space; and

WHEREAS: The Tioga County Council on the Arts presents multiple events annually that bring local art, live music, and literature to the community; and

WHEREAS: The Tioga County Council on the Arts has added a retail shop to their location to enhance the Village of Owego Historic Owego Marketplace Shopping District; and

WHEREAS: The Tioga County Council on the Arts operates Art A La Carte, a program that provides free art supplies to children who attend Summer Meal Sites around the county; and

WHEREAS: The Tioga County Council on the Arts supports county initiatives by collaborating with municipal and nonprofit organizations for the betterment of the community; therefore

THE TIOGA COUNTY LEGISLATURE, County of Tioga, supports the 50<sup>th</sup> Anniversary Celebration of the Tioga County Council on the Arts in the year 2022.

**COUNTY OF TIOGA  
EXECUTIVE PROCLAMATION**

WHEREAS: The Tioga County Department of Social Services received 1,215 reports of alleged abuse/neglect involving 2,620 children in 2021; and

WHEREAS: Child abuse is a community problem and finding solutions depends on the involvement among people throughout the community; and

WHEREAS: The effects of child abuse are felt by whole communities, and need to be addressed by the entire community; and

WHEREAS: Effective child abuse prevention programs succeed because of partnerships created among social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community; and

WHEREAS: Programs like Cornell Cooperative Extension, Lourdes PACT, Catholic Charities, Hillside's Regional Permanency Center, and Aspire Hope NY offer support and educational services to families so families can help their child achieve his/her full potential within the community; and

WHEREAS: All citizens should become more aware of the negative effects of child abuse and prevention activities within the community, and become involved in supporting parents and families so that children can live in safe, nurturing homes; now therefore

THE TIOGA COUNTY LEGISLATURE, does hereby proclaim April 2022 as

**CHILD ABUSE PREVENTION MONTH**

In Tioga County and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in our efforts to ensure that all children are raised in safe, nurturing families, thereby strengthening the communities in which we live.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -22 APPOINT MEMBER TO THE TIOGA COUNTY  
BOARD OF HEALTH

WHEREAS: Section 344 of the Public Health Law requires that members of the Board of Health shall serve six (6) year staggered terms; and

WHEREAS: Erica Haray-Butcher, MS, resigned from the Board of Health 3/17/2022; and

WHEREAS: The appointed term for Erica Haray-Butcher, MS, on the Board of Health expires 12/31/2026; and

WHEREAS: Teresea Leary, FNP, has agreed to fill the unexpired term of Erica Haray-Butcher, MS; therefore be it

RESOLVED: That Teresea Leary, FNP, be appointed to the Board of Health to fill the unexpired term of Erica Haray-Butcher, MS, for a term of 4/12/2022-12/31/2026.

REFERRED TO: HEALTH AND HUMAN SERVICES COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -22 EXTENSION OF ELC COVID  
ENHANCED DETECTION GRANT  
PUBLIC HEALTH DEPARTMENT

WHEREAS: Resolution #246-20 authorized the creation and fill of two (2) temporary, full time Public Health Educators through June 30, 2022 via the Epidemiology and Laboratory Capacity (ELC) Enhanced Detection grant that was appropriated via Resolution #160-20; and

WHEREAS: Tioga County Public Health (TCPH) has received additional funding and extension of the ELC Enhanced Detection grant through March 31, 2023; and

WHEREAS: TCPH continues to have need for the funded Covid-related temporary positions through the extended period; and

WHEREAS: The Public Health Director has determined that having the two (2) temporary, full-time Public Health Educators would help with said duties; therefore be it:

RESOLVED: That the Public Health Department be authorized to extend the two (2) temporary, full-time Public Health Educator positions from June 30, 2022 through March 31, 2023, at an hourly rate of \$21.67.

REFERRED TO: LEGISLATIVE WORK SESSION

RESOLUTION NO. -22 AUTHORIZE SUBMISSION OF  
APPALACHIAN REGIONAL COMMISSION  
POWER GRANT APPLICATION

WHEREAS: Tioga County has an opportunity to apply to the Appalachian Regional Commission's (ARC) Partnerships for Opportunity and Workforce and Economic Revitalization (POWER) Initiative to bring dark fiber to northern Tioga County; and

WHEREAS: Southern Tier Network (STN) has agreed to partner in this project and construct, own, and operate the approximate 20 mile route along the TCIDA railroad from the Village of Owego to Route 79 in Richford; and

WHEREAS: The Tioga County Legislature has allocated \$750,000 to broadband expansion from the ARPA funding, of which there is \$450,000 unallocated; and

WHEREAS: The ARC POWER program requires a 50% match and Tioga County has this \$450,000 available as match for this broadband expansion project; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes said grant application to the ARC POWER Initiative, including a \$450,000 match, to expand STN dark fiber from the Village of Owego to Richford in an amount not to exceed \$900,000; and further authorizes the Chair of the County Legislature to sign any and all grant related paperwork upon review of the County Attorney.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -22 AUTHORIZATION TO RENEW THE AGREEMENT WITH TOWNS TO ACCEPT HOUSEHOLD ELECTRONIC WASTE FROM TIOGA COUNTY RESIDENTS

WHEREAS: In January of 2015, New York State banned consumers from disposing of certain types of electronic waste in landfills, waste-to-energy facilities, in the trash, or at curbside for trash pickup; and

WHEREAS: Due to this ban, Tioga County's only drop off for residents is through the County's Household Hazardous Waste program which is located at the Broome County Landfill; and

WHEREAS: The Department of Solid Waste will pay for the recycling costs for acceptable household electronic waste brought to the Town either during their cleanup event or at an agreed upon permanent drop off location; therefore be it

RESOLVED: That the Tioga County Legislature authorizes and directs the Chair or their designee to enter the said agreement for the year 2022 upon its approval by the County Attorney.



REFERRED: ED&P COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -22 RESOLUTION AUTHORIZING AND APPROVING THE  
ACCEPTANCE OF ADMINISTRATIVE SERVICE  
FUNDS AND MODIFY THE ECONOMIC  
DEVELOPMENT BUDGET

WHEREAS: Tioga County Economic Development and Planning (TCEDP) was approved by Resolution #231-21 to create the Education Workforce Coordinator position that will be funded by way of grant funds and Resolution #33-22 to authorize the appointment of Sean Lanning to the position of Education Workforce Coordinator; and

WHEREAS: TCEDP is to provide the Education Workforce Coordinator with salary, fringe benefits, administrative services, office space and equipment necessary for the performance of the Workforce Development Program (WDP); and

WHEREAS: The Hooker Foundation (HF) will be providing the funds for this position by way of a grant in the amount of \$100,000 annually over three (3) years to offset all expenses associated with the newly created position and it's program expenses; and

WHEREAS: Salaries have been appropriated in the 2022 budget in the amount of \$47,009.00 the remaining funds will need to be appropriated to the TCEDP budget; and

WHEREAS: The annual amount requested to be paid by the Hooker Foundation for the calendar year 2022 is not to exceed \$100,000.00; and

WHEREAS: Appropriation of funds and budget modifications require Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

To: A6422 422800 Grant-Non State Federal (HF)	\$100,000.00
From: A6422 540487 Program Expense (WDP)	\$ 52,991.00

And be it further

RESOLVED: That the Tioga County Legislature hereby authorizes and approves the acceptance of up to \$100,000.00 annually from the Hooker Foundation to provide for the cost of salary, fringe benefits, office space and equipment for

the performance of the duties of the Education Workforce Coordinator; and be it further

RESOLVED: That the Chair of the Legislature or duly authorized representative (including County Treasurer and/or Budget Officer), is hereby authorized to make any transfers of funds required within the Economic Development budget.

REFERRED TO: ED&P COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -22 AUTHORIZE TRANSFER OF FUNDS FOR PURCHASE  
OF AN IPAD FOR THE ECONOMIC DEVELOPMENT  
& PLANNING OFFICE

WHEREAS: The Economic Development & Planning Department has a need for an iPad; and

WHEREAS: The Economic Development & Planning Department would like to purchase an iPad and has acquired 3 quotes from the ITCS Department; and

WHEREAS: The Economic Development computer expense account, A6422-520090 has no funds available; and

WHEREAS: The Amending of Budget and Transfer of Funds from a contractual line to an equipment line requires Legislative approval; therefore be it

RESOLVED: That the Director of Economic Development & Planning be authorized to purchase the iPad and complete the following budget transfer as follows:

From: A6422 - 540733 Training	\$998.98
To: A6422 - 520090 Computer	\$998.98

REFERRED TO: FINANCE/LEGAL COMMITTEE  
PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -22 AMENDING RESOLUTION 102-22 RESOLVED AND  
APPORTIONING FORFEITURE OF CRIME  
PROCEEDS FOR DRUG ENFORCEMENT ACTIVITIES

WHEREAS: Resolution 102-22 needs to be amended to correct the reserve account numbers in the RESOLVED, which incorrectly read from A388901 Forfeiture of Crime Proceeds and A388905 Forfeiture of Crime Proceeds Restricted; and

WHEREAS: Resolution 239-20 established a system for the disposal of property, the order of priority of disbursements and the restrictions on the use of both pre-conviction and post-conviction forfeitures of crime proceeds; and

WHEREAS: Tioga County has received \$1,000.00 from the Dustin Dunbar drug forfeiture case; and

WHEREAS: It is agreed the funds shall be divided between the agencies involved in the investigation in accordance with Section 1349 of the Civil Practice Laws and Rules; and

WHEREAS: Distribution details are as follows:

Tioga County District Attorney's Office (15%)	\$150.00
Tioga County Sheriff's Department (5%)	\$ 50.00
NYS Office of Alcoholism and Substance Abuse Services (OASAS)	\$320.00
Tioga County Sheriff's Department (75%)	\$360.00
Tioga County District Attorney's Office (25%)	<u>\$120.00</u>
	\$1,000.00

And;

WHEREAS: Appropriation of funds and budget modifications requires Legislative approval; therefore be it

RESOLVED: That the account numbers in resolution 102-22 be amended as follows:

FROM: A388905	Forfeiture of Crime Proceeds	\$18,095.19
A388901	Forfeiture of Crime Proceeds Restricted	\$ 680.57

And be it further

RESOLVED: That funding be appropriated as follows:

FROM: A1165-426250	Forfeiture of Crime Proceeds	\$150.00
A1165-426260	Forfeiture of Crime Proceeds Restricted	\$440.00
A3110-426250	Forfeiture of Crime Proceeds	\$ 50.00
A3110-426260	Forfeiture of Crime Proceeds Restricted	\$360.00
TO: A1165-540335	Asset Forfeiture Expense	\$ 150.00
A1165-540336	Asset Forfeiture Expense-Restricted	\$ 440.00
A3110-540335	Asset Forfeiture Expense	\$ 50.00
A3110-540336	Asset Forfeiture Expense-Restricted	\$ 360.00

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
ADMINISTRATIVE SERVICES COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -22 APPROPRIATION OF FUNDS AND  
BUDGET MODIFICATION  
MENTAL HYGIENE

WHEREAS: Tioga County Mental Hygiene (TCMH) has been allocated pass through state aid funding for The Dwyer Program; funding is to provide services including non-clinical interventions, outreach, suicide prevention, and peer-to-peer counseling for Veterans suffering from PTSD, Traumatic Brain Injury and any Veteran looking to reintegrate into civilian society. The Dwyer Program is available to all Veterans, members of the Armed Forces, National Guard, Army Reserve, and their families; and

WHEREAS: TCMH intends to contract with Tioga County Veterans' Service Agency (TCVSA), to provide these services to Tioga County residents; and

WHEREAS: TCMH and TCVSA will incur no local share increase, yet this will require an appropriation of funds into the proper account codes; and

WHEREAS: Appropriation of funds and Budget modifications require Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From:	A4310-434900 State Aid-Mental Health	\$100,000.00
To:	A4320-540590 Services Rendered	\$100,000.00
From:	A6510-427700-DP22 Other Unclassified Revenue DP	\$100,000.00
To:	A6510-540487-DP22 Program Expense DP	\$100,000.00

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -22 APPROPRIATION OF FUNDS AND  
AMEND 2022 BUDGET  
SOCIAL SERVICES

WHEREAS: Tioga County Department of Social Services has received funding through the American Rescue Plan Act of 2021: Grants To Enhance Adult Protective Services administered by the Administration of Community Living (ACL); and

WHEREAS: Appropriation of funds and budget modification requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A6010.446100 Federal Aid: Administration \$ 12,080

To: A6010.540487 Program Expense \$ 12,080

And be it further

RESOLVED: Available funds on 12/31/22 of the original \$12,080 will be carried forward into the New Year.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -22 APPROPRIATION OF FUNDS AND  
AMEND 2022 BUDGET  
SOCIAL SERVICES

WHEREAS: Tioga County Department of Social Services has received a grant through the Regional Youth Justice Team in the amount of \$10,000 to decrease youth's progression in the Juvenile Justice System; and

WHEREAS: Appropriation of funds and budget modification requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A6010.436100 State Aid: Administration	\$ 10,000
To: A6010.540487 Program Expense	\$ 10,000



REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -22 APPROPRIATION OF FUNDS AND  
BUDGET MODIFICATION  
TIOGA COUNTY VETERANS' SERVICE AGENCY

WHEREAS: Tioga County Veterans' Service Agency (TCVSA) applied for a New York State Office of Mental Health's Suicide Prevention Center two-year "CARES UP" grant to set-up and implement a model national program called the Expiration Term of Service – Sponsorship Program (ETS-SP) in collaboration with the counties of Cayuga, Chemung, Cortland, Schuyler and Tompkins Counties; and

WHEREAS: TCVSA was notified that it had received the two-year grant in a total of \$70,000 (\$40,000 year one, \$30,000 year two) to implement the ETS-SP community based program throughout the six counties in order to assist transitioning service members and veterans (TSMs/Vs) as they shift from military to civilian life; and

WHEREAS: TCVSA will incur no local share increase, yet this will require an appropriation of funds into the proper account codes; and

WHEREAS: Appropriation of funds and Budget modifications require Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A6510-437100-ETSSP	State Aid-Veterans Services	\$70,000.00
To: A6510-540487-ETSSP	Program Expense ETSSP	\$70,000.00

And be it further

RESOLVED: Available funds on 12/31/2022 of the original \$70,000 will be carried forward into the New Year.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -22 AUTHORIZE SALARY INCREASE  
DEPARTMENT OF SOCIAL SERVICES

WHEREAS: Legislative approval is required for salary increases within Tioga County; and

WHEREAS: The Commissioner of Social Services requested the Personnel Department review the salary of the Director of Social Services, in comparison to other salaries of Management/Confidential employees in Tioga County; and

WHEREAS: The Personnel Officer conducted the review and determined that an increase was warranted based on factors including job duties, level of responsibility, tenure, and performance evaluation results; and

WHEREAS: The appropriate annual increase for the incumbent is determined to be \$8,000; therefore be it

RESOLVED: That Elizabeth Myers', Director of Social Services, 2022 annual salary be increased from \$72,066 to \$80,066 retroactive to March 10, 2022, the date the request for review was received by Personnel.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -22 AUTHORIZE SALARY REALLOCATION WITHIN  
CSEA SALARY SCHEDULE  
PUBLIC HEALTH

WHEREAS: Legislative approval is required for a title's salary reallocation; and

WHEREAS: On February 25, 2022, the Personnel Department received position description questionnaire from Kim Thomas, Dental Hygienist (CSEA SG VIII, \$40,114-\$41,114); and

WHEREAS: A desk audit occurred and involved the review of work tasks performed by the employee as well as current salary allocation; and

WHEREAS: The Personnel Officer has made a determination that due to the specific college degree and licensing requirements of the minimum qualifications there is justification to request a salary reallocation of the Dental Hygienist title within the CSEA Salary Schedule; therefore be it

RESOLVED: That the title of Dental Hygienist shall be reallocated from CSEA Salary Grade VIII to CSEA Salary Grade IX (\$42,329-\$43,329) effective retroactive to February 25, 2022; and be it further

RESOLVED: That the 2022 annual salary of Ms. Thomas increase by \$2,215 to \$42,829 retroactive to February 25, 2022.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -22 AUTHORIZE CREATION AND FILLING OF  
TEMPORARY POSITION –  
ACTING DIRECTOR OF COUNTY DIRECTOR  
OF REAL PROPERTY TAX SERVICES  
REAL PROPERTY TAX SERVICES

WHEREAS: Legislative approval is required for the creation and appointment of any management/confidential position within Tioga County; and

WHEREAS: Due to an announced resignation, the position of County Director of Real Property Tax Services (M/C \$57,689 - \$67,689) will become vacant effective at the close of business on April 15, 2022, prior to the end of the outgoing Director's term; and

WHEREAS: An internal candidate exists who, at the direction of the NYS Office of Real Property Tax Services (ORPTS), will be eligible for a qualification review within six (6) months to determine his eligibility as County Director of Real Property Tax Services; and

WHEREAS: According to NYS ORPTS, said candidate can be appointed as acting County Director of Real Property Tax Services for the six (6) month duration; and

WHEREAS: The Personnel Officer has reviewed and approves of creating the classification of Acting County Director of Real Property Tax Services for this purpose; therefore be it

RESOLVED: That the position of Acting County Director of Real Property Tax Services shall be created and filled by Steven Palinosky effective April 18, 2022 for a duration not to exceed December 31, 2022, at an annual salary of \$65,000; and be it further

RESOLVED: That following the qualification review by the NYS ORPTS, and by no later than December 2022, Steven Palinosky shall be further considered for appointment to the title of County Director of Real Property Tax Services; and be it further

RESOLVED: That while serving as the Acting County Director of Real Property Tax Services, Mr. Palinosky shall be granted a leave of absence from his current title, Office Specialist III, and shall be allowed to return to this position in the event NYS ORPTS finds him ineligible to be appointed to the title of County Director of Real Property Tax Services.

REFERRED TO: PUBLIC SAFETY COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -22 AUTHORIZATION TO CREATE AND FILL TWO (2)  
POSITIONS: ASSISTANT FIRE COORDINATOR (PT)  
EMERGENCY SERVICES

WHEREAS: Legislative approval is required for the creation of positions; and

WHEREAS: The Director of Emergency Services has identified a need to create additional part-time positions to assist with mutual aid programs and related projects; and

WHEREAS: The Director of Emergency Services submitted a New Position Duties Statement to create the additional positions and the Personnel Officer has determined the appropriate classifications; therefore be it

RESOLVED: That the Legislature hereby authorizes the Director of Emergency Services to create two (2) Assistant Fire Coordinator (PT) positions and fill said positions with the appointment of Steve Solomon and Michael Roden effective April 25, 2022, at an annual rate of \$5,200.00, per person; and be it further

RESOLVED: That the Department of Emergency Services authorized part-time headcount shall increase from 10 to 12.

REFERRED TO: FINANCE COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -22 CREATE AND FILL TEMPORARY, FULL-TIME  
CLERK (SEASONAL) POSITION  
TREASURER'S OFFICE

WHEREAS: Legislative approval is required for the creation of any new positions within Tioga County; and

WHEREAS: The Treasurer's Office has a need to hire a temporary, full-time Clerk to work during the summer season to provide clerical support within the office; and

WHEREAS: The Treasurer appropriately budgeted for said position in the approved 2022 budget; therefore be it

RESOLVED: That one (1) temporary, full-time Clerk (Seasonal) position is created at the hourly rate of \$14.20 in accordance with Resolution 196-09, effective May 23, 2022; and be it further

RESOLVED: The Treasurer shall be allowed to fill said position for a duration not to exceed beyond August 31, 2022.

REFERRED TO: PUBLIC WORKS COMMITTEE  
PERSONNEL COMMITTEE  
LEGISLATIVE WORKSESSION

RESOLUTION NO. -22 CREATE AND FILL TEMPORARY POSITION  
(PUBLIC WORKS)

WHEREAS: The Public Works Department is in need of additional auto mechanic assistance due to an unexpected leave of absence; and

WHEREAS: It is anticipated the additional help will be needed through July 29, 2022; therefore be it

RESOLVED: That one temporary full-time position of Automotive Mechanic II be created with authorization to fill effective April 25, 2022 – July 29, 2022; and be it further

RESOLVED: That the wage for this temporary position shall be \$18.96/hour.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. --22 APPOINTMENT OF REPUBLICAN  
DEPUTY COMMISSIONER OF ELECTIONS BOARD

WHEREAS: Legislative approval is required for any appointment to a management/confidential position within Tioga County; and

WHEREAS: The position of Deputy Commissioner of Elections Board (Republican) has been vacant since February 28, 2022, due to promotion; and

WHEREAS: The Republican Election Commissioner has selected a candidate to fill said vacancy; therefore be it

RESOLVED: That Kelly Johnson shall be appointed as Deputy Commissioner of Elections effective April 25, 2022, at an annual management/confidential salary of \$41,235.



REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. --22 APPOINTMENT OF PART-TIME ELECTION WORKER  
(DEMOCRATIC)

WHEREAS: Legislative approval is required for any appointment to any position not covered by a collective bargaining agreement or part of the management/ confidential listing; and

WHEREAS: The position of Election Worker (Part-Time, Democratic) has been vacant since November 29, 2021, due to resignation; and

WHEREAS: Authorization to backfill the vacancy was approved on December 7, 2021; and

WHEREAS: The Democratic Election Commissioner has selected a candidate to fill said vacancy; therefore be it

RESOLVED: That Joan Davis shall be appointed as an Election Worker (PT) effective May 11, 2022, at the rate of \$13.85/hr.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. --22 APPOINTMENT OF ELECTION CLERKS PT

WHEREAS: Legislative approval is required for any appointment to any position not covered by a collective bargaining agreement or part of the management/ confidential listing; and

WHEREAS: Two positions for Election Clerk PT, one Republican and one Democrat, were approved by the County Legislature to be added to the Board of Elections authorized part-time employee head count, effective January 1, 2022; and

WHEREAS: The Election Clerk positions have been vacant since January 1, 2022; and

WHEREAS: The Election Commissioners have selected candidates to fill said vacancies; therefore be it

RESOLVED: That Kristine Fitzgerald and Margaret Head shall be appointed as Election Clerks PT, effective April 25, 2022, at the rate of \$17.00/hr.

REFERRED TO: LEGISLATIVE WORKSESSION

RESOLUTION NO. -22 AUTHORIZE VACATION TIME ADVANCE  
FOR LISA BAKER  
PROBATION DEPARTMENT

WHEREAS: Lisa Baker has been a dedicated employee of Tioga County for 18 years; and

WHEREAS: Lisa Baker's leave accruals may not cover her entire scheduled medical leave of absence due to prior unforeseen medical absences; and

WHEREAS: Lisa Baker has requested an advance of her earned vacation time to cover the remaining portion of her leave; and

WHEREAS: Lisa Baker's anniversary date with Tioga County is May 12<sup>th</sup>, upon which her vacation time would normally become available; and

WHEREAS: Similar requests have been reviewed on a case by case basis with some approved in the past; and

WHEREAS: The Tioga County Legislature believes the circumstances surrounding this request merit approval; therefore be it

RESOLVED: That this Legislature authorizes 49 hours of vacation time be advanced to Lisa Baker for use as needed in her May 12<sup>th</sup> (payroll period April 25<sup>th</sup>-May 6<sup>th</sup>) and May 26<sup>th</sup> (payroll period May 9<sup>th</sup>-May 20<sup>th</sup>) paychecks; and be it further

RESOLVED: That advanced vacation hours used shall immediately be deducted from Lisa Baker's balance on May 12, 2022 when her earned time is made available.