

**PUBLIC SAFETY COMMITTEE AGENDA**  
**SHERIFF'S OFFICE**

**April 5, 2022**

**2:30 PM**

**APPROVAL OF MINUTES** – March 8, 2022

**FINANCIAL**

- March YTD Report

**OLD BUSINESS**

- Live Scan Upgrade
- Spillman Training – New CAD System
- Cycle Evaluation – Commission of Corrections

**NEW BUSINESS**

- Trimble Training – 3D Scanner
- TruNarc Training
- MAT Planning
- HALT Act Implementation

**PERSONNEL**

- Update on Vacancies

**RESOLUTIONS (1)**

- AMENDING RESOLUTION 102-22 RESOLVED AND APPORTIONING FORFEITURE OF CRIME PROCEEDS FOR DRUG ENFORCEMENT ACTIVITIES

**PROCLAMATIONS** – NONE

**ADJOURNEMENT**

# PUBLIC SAFETY MEETING

**March 8, 2022**

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, March 8, 2022 at 2:30 PM.

## Present:

Dennis Mullen	Chair, Public Safety
Marte Sauerbrey	Chair, Legislator
Edward Hollenbeck	Legislator
Barb Roberts	Legislator
William Standinger	Legislator
Brian Cain	Director, Probation
Sheriff Gary Howard	Sheriff's Office
Mike Simmons	Director, Emergency Services

**DRAFT**

## Guest:

Pete DeWind	County Attorney
Cathy Haskell	Clerk of the Legislature

## Absent:

Bob Williams	Deputy Director, Emergency Services
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## APPROVAL OF MINUTES:

### Approval of February 8, 2022 minutes:

Legislator Hollenbeck made the motion, seconded by Legislator Standinger to approve the February 8, 2022 Public Safety minutes, as written. Motion carried.

## PROBATION – Brian Cain:

### FINANCIAL:

- Budget is on track.

### OLD BUSINESS:

1. Staffing: 2 Probation Officers and 1 Secretary will be starting 3/14.
2. Training: Municipal Police Council has new training requirements, which will increase the cost of training new Probation Officers.
3. Cayuga Counseling Contract: 90-day termination notice given.
4. JD tickets are increasing: The problems are with older kids. Looking to see how other counties are dealing with it.
  - Currently 4 youth
  - Electronic Monitoring: currently two offenders are being monitored.
  - Community Service: Weekend work program is up and running again. 9 pre-trial releases
  - Probation supervises approximately 200 people.

### ○ NEW BUSINESS:

1. Office Improvements: New floor has been installed and new office chairs are replacing the old ones.
2. Peers at Probation: two peers from ACBC are facilitating wellness groups and women's groups.
3. Decision Point Collaboration – this is a preventive module, which we tried to start at Tioga Central School. No kids have been showing up so we are moving on to a different school.

**DRAFT**

**PERSONNEL:**

1. Two vacant Probation Officer 1 positions
2. One unfunded Probation Officer 1 position

**RESOLUTIONS:**

- Authorize Salary Above CSEA Base for Probation Officer 1 (Michael Franz)  
A resolution was presented requesting authorization to appoint Michael Franz to the title of Probation Officer 1 at \$47,132.
- Authorize Salary Above CSEA Base for Probation Officer 1 (Michelle Dunham)  
A resolution was presented requesting authorization to appoint Michelle Dunham to the title of Probation Officer 1 at \$47,132.
- Resolution Recognizing Sherri Harris' 25 Years of Dedicated Service to Tioga County  
A resolution was presented recognizing Sherri Harris' 25 years of dedicated service to Tioga County.

*\*\*Committee agreed to move these resolutions forward \*\**

**OFFICE of EMERGENCY SERVICES – Mike Simmons:**

**FINANCIAL:**

- Budget is on track.
- Telephone Surcharge Revenue: Need to meet with the Budget Officer to resolve how this money can be utilized for radio maintenance. Chair Sauerbrey stated she would like to meet on this and suggested that Stephanie Jerzak should be involved as well. Legislator Roberts asked if an email could be sent to the committee once a resolution has been decided. Legislator Mullen feels there needs to be a definitive line in the budget for this money.

**OLD BUSINESS:**

- Communications Project Report: NYSTEC team – was not very satisfied with the job they were doing. They said they supplied everything to us, therefore, any future meetings have been cancelled. Chair Sauerbrey asked why NYSTEC felt that way and thought it might be a miscommunication. Director Simmons thought they felt that change order 2 completed their obligation. Chair Sauerbrey will try to talk with them in person next week. Legislator Mullen suggested clarifying their position to get this project back on track.
- CAD Project: is progressing very well. Lt. Bessey has been working hard, training on the new system. The database needs to be built before it this program is up, and running.
- EMS Study: CGR collected data and will compile a draft report and send it to us.
- COVID: Continue to participate in calls from the State.
- EMT Classes: Currently eight students are in spring classes. The fall class had 100% pass rate.
- Interoperable Radio Grant: The targeted grant should come out in March. Legislator Sauerbrey will see the Governor next week and inquire about it.

**NEW BUSINESS:**

- Local Emergency Planning Committee:  
Bob Williams has been facilitating this committee and they are getting back to monthly meetings.

**PERSONNEL:**

- Specialty Team Leaders: Mike Roden has been running the HazMat Team; Steve Solomon has expressed interest in running HazMat and Mike Roden would like to help with the CAD project as he has the technical knowledge. They are volunteers who are insured as volunteer firemen and Director Simmons would like to appoint them to the two vacant \$5,200/year Deputy Coordinator positions. The Committee agreed to present a resolution to fill these vacant positions.

**Resolutions:**

- Authorize Submission of Hazardous Mitigation Planning Grant Application Emergency Management, Soil & Water, Economic Development & Planning

A resolution was presented requesting authorization to apply for a FEMA grant to update the Hazardous Mitigation Plan. This grant is through the Economic Development Department so it will go through their committee as well.

*\*\*Committee agreed to move this resolution forward \*\**

**DRAFT**

**SHERIFF – Gary Howard:****FINANCIAL:**

- Revenues are at \$120,808 which is 24% of the budget. Inmate boarders account for \$97,855 which is at 65% of the budget.
- Expenditures are at \$1,383,402 which is 21% of the budget.
- Gas is becoming an issue. We are starting two-man patrol if we have 4 deputies on a shift. All patrol cars need to be shut down for 2 hours on a shift.

**OLD BUSINESS:**

- Live Scan Upgrade: Waiting on printers and software configurations
- Jail Electronic Medical Records (EMR): waiting on CBH for implementation.
- Cycle Evaluation – Commission of Corrections: Overall, went very well. We were cited for a minor technicality. The Commission had previously required us to verify computer transactions with cells on a monthly basis, now they are stating it should be weekly. Plumbing situation was corrected prior to their visit. The Jail is 25 years old and the Sheriff said there were other problems that needed to be taken care of, with plumbing being a major concern.

**NEW BUSINESS:**

- Spillman Training – New CAD System is progressing very well. Lt. Bessey has been doing a great job with this project. Database needs to be built before it is up and running.
- Trimble Training – 3D Scanner: Staff is being trained on the new technology for crime scene/accident reconstruction.
- Candor will not have a Village Judge as of 4/1; all tickets will be going to the Town Judge.

**PERSONNEL:**

- Update on Vacancies:
  - Civil – 2 vacant part-time Deputy positions. Road Patrol Deputies have been serving civil papers.
  - Corrections – 2 vacant Corrections Officer positions; 1 vacant part-time Cook positions
  - Road Patrol – 1 Deputy currently on light duty
  - 1 Deputy in field training
  - 2 Deputies attending the police academy
  - 1 Lieutenant position is vacant due to retirement. 2/28 last day. Trevor Yaeger will be promoted to Road Patrol Lieutenant. Sergeant interviews will be conducted Thursday. Deputy interviews were conducted and the candidate we selected would need to start soon so the medical, psych evaluation, and drug testing could be done before 3/28, which is when the academy starts.

**DRAFT**

**Resolutions:**

- Re-Appoint Members to Traffic Safety Board  
A resolution was presented requesting authorization to appoint members to the Traffic Safety Board.
- Resolution Recognizing William White's 21 Years of Dedicated Service to Tioga County  
A resolution was presented recognizing William White's 21 years of service to Tioga County.
- Authorize Execution of Cooperative Agreements between the Law Department, ITCS, Sheriff, Public Health, DSS, and Mental Hygiene  
A resolution was presented requesting authorization to execute cooperative agreements with Law, ITCS, Sheriff, Public Health, DSS and Mental Hygiene.

*\*\*Committee agreed to move these resolutions forward \*\**

**ADJOURNMENT:**

Meeting was adjourned at 3:25 PM.

Respectfully Submitted,

*Diane Rockwell*

Diane Rockwell  
Secretary to the Sheriff  
3/8/22



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: A	General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
<b>A3020 Public Safety Communication E</b>									
A3020	411400	Emergency Telephon	-185,000	0	-185,000	-6,907.64	.00	-178,092.36	3.7%*
A3020	433310	State Aid-Enhanced	0	0	0	.00	.00	.00	.0%
A3020	510010	Full Time	578,259	0	578,259	127,581.23	.00	450,677.77	22.1%
A3020	510020	Part Time/Temporar	1,000	0	1,000	.00	.00	1,000.00	.0%
A3020	510030	Overtime Pay Only	28,000	0	28,000	7,121.43	.00	20,878.57	25.4%
A3020	510050	All Other(On call,	12,000	0	12,000	9,253.10	.00	2,746.90	77.1%
A3020	520090	Computer	500	0	500	.00	.00	500.00	.0%
A3020	520130	Equipment (Not Car	444	0	444	.00	.00	444.00	.0%
A3020	540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3020	540350	Office Equip Maint	300	0	300	.00	.00	300.00	.0%
A3020	540510	Radio Repairs	0	0	0	.00	.00	.00	.0%
A3020	540620	Software Expense	33,489	0	33,489	28,183.22	.00	5,305.78	84.2%
A3020	540660	Telephone	31,000	0	31,000	6,625.48	23,003.72	1,370.80	95.6%
A3020	581088	State Retirement F	54,738	0	54,738	20,906.81	.00	33,831.25	38.2%
A3020	583088	Social Security Fr	32,335	0	32,335	11,987.98	.00	20,346.92	37.1%
A3020	584088	Workers Compensati	12,243	0	12,243	4,111.61	.00	8,131.79	33.6%
A3020	584588	Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3020	585088	Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3020	585588	Disability Insuran	679	0	679	219.14	.00	459.46	32.3%
A3020	586088	Health Insurance F	152,703	0	152,703	50,160.67	.00	102,542.01	32.8%
A3020	588988	Eap Fringe	146	0	146	47.02	.00	98.58	32.3%
<b>A3110 Sheriff</b>									
A3110	412703	Shared Services Sh	-30,000	0	-30,000	.00	.00	-30,000.00	.0%*
A3110	415100	Sheriff Fees	-80,000	0	-80,000	-19,490.54	.00	-60,509.46	24.4%*
A3110	425450	Licenses	-35,000	0	-35,000	-7,117.00	.00	-27,883.00	20.3%*
A3110	425950	Patrol Income	-7,000	0	-7,000	.00	.00	-7,000.00	.0%*
A3110	426250	Forfeiture Of Crim	0	0	0	-50.00	.00	50.00	100.0%
A3110	426260	Forfeiture Of Crim	0	0	0	-360.00	.00	360.00	100.0%
A3110	427010	Refunds Of Prior Y	0	0	0	.00	.00	.00	.0%
A3110	427050	PLS01 Gifts And Don	0	0	0	-50.00	.00	50.00	100.0%
A3110	433190	State Aid- Bullet	0	0	0	-817.50	.00	817.50	100.0%
A3110	433470	State Aid-SLETPP G	0	0	0	.00	.00	.00	.0%
A3110	433480	State Aid-16 SLETP	0	0	0	.00	.00	.00	.0%
A3110	433900	State Aid-Police T	0	-12,150	-12,150	.00	.00	-12,150.00	.0%*
A3110	433950	State Aid-Buckle U	0	0	0	.00	.00	.00	.0%
A3110	433952	NYS Legislative Gr	0	0	0	.00	.00	.00	.0%
A3110	433960	St Aid- Child Pass	0	0	0	.00	.00	.00	.0%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: A	General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3110 443190	Fed Aid Bullet Pro	0	0	0	-817.50	.00	817.50	100.0%
A3110 510010	Full Time	2,659,357	0	2,659,357	600,617.10	.00	2,058,739.90	22.6%
A3110 510020	Part Time/Temporar	60,909	0	60,909	907.53	.00	60,001.47	1.5%
A3110 510030	Overtime Pay Only	142,900	12,150	155,050	37,279.97	.00	117,770.03	24.0%
A3110 510040	Workers Compensati	0	0	0	.00	.00	.00	.0%
A3110 510050	All other(On Call,	75,000	0	75,000	18,270.27	.00	56,729.73	24.4%
A3110 520130	Equipment (Not Car	9,000	0	9,000	1,020.50	.00	7,979.50	11.3%
A3110 520191	Emergency Equipmen	5,000	0	5,000	239.80	350.00	4,410.20	11.8%
A3110 530100	Data Processing	0	0	0	.00	.00	.00	.0%
A3110 530300	Legal	0	0	0	.00	.00	.00	.0%
A3110 530330	Shared Services	0	0	0	.00	.00	.00	.0%
A3110 540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3110 540020	Ammunition	12,000	0	12,000	.00	6,790.88	5,209.12	56.6%
A3110 540070	Car Maintenance	48,040	-2,300	45,740	2,956.83	3,854.58	38,928.59	14.9%
A3110 540090	Clothing	28,000	0	28,000	4,138.80	4,441.35	19,419.85	30.6%
A3110 540093	Building Maint & R	10,000	0	10,000	149.81	4,990.37	4,859.82	51.4%
A3110 540220	Automobile Fuel	85,000	0	85,000	14,526.09	49,436.62	21,037.29	75.3%
A3110 540280	Investigations	10,000	0	10,000	657.49	4,504.06	4,838.45	51.6%
A3110 540330	Legal Fees	5,000	2,300	7,300	.00	.00	7,300.00	.0%
A3110 540335	Asset Forfeiture E	0	0	0	.00	.00	.00	.0%
A3110 540336	Asset Forf: Exp-Re	0	0	0	.00	.00	.00	.0%
A3110 540350	Office Equip Maint	1,000	0	1,000	.00	234.68	765.32	23.5%
A3110 540420	Office Supplies	15,000	0	15,000	1,789.51	866.21	12,344.28	17.7%
A3110 540444	Permits, Fees, Ins	26,000	0	26,000	365.31	.00	25,634.69	1.4%
A3110 540470	Physicals	11,000	0	11,000	405.00	6,500.00	4,095.00	62.8%
A3110 540480	Postage	10,000	0	10,000	105.00	8,745.00	1,150.00	88.5%
A3110 540485	Printing/Paper	9,000	0	9,000	2,702.71	.00	6,297.29	30.0%
A3110 540510	Radio Repairs	0	0	0	.00	.00	.00	.0%
A3110 540560	Repairs	2,000	0	2,000	.00	450.00	1,550.00	22.5%
A3110 540620	Software Expense	16,625	0	16,625	5,493.38	10,791.15	340.47	98.0%
A3110 540640	Supplies (Not Offi	3,000	0	3,000	.00	.00	3,000.00	.0%
A3110 540640	PLS01 Supplies -PLS	750	0	750	.00	.00	750.00	.0%
A3110 540660	Telephone	11,000	0	11,000	2,121.73	6,901.07	1,977.20	82.0%
A3110 540680	Tires	11,924	0	11,924	.00	.00	11,924.00	.0%
A3110 540731	Training/State Req	5,000	450	5,450	5,450.00	.00	.00	100.0%
A3110 540733	Training/All Other	5,000	-450	4,550	4,518.80	.00	31.20	99.3%
A3110 581088	State Retirement F	545,603	0	545,603	173,867.35	.00	371,735.63	31.9%
A3110 583088	Social Security Fr	212,822	0	212,822	55,286.86	.00	157,535.04	26.0%
A3110 584088	Workers Compensati	47,749	0	47,749	14,488.70	.00	33,260.56	30.3%
A3110 584588	Life Insurance Fri	920	0	920	225.71	622.79	71.50	92.2%
A3110 585088	Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3110 585588	Disability Insuran	543	0	543	161.82	.00	381.06	29.8%
A3110 586088	Health Insurance F	808,575	0	808,575	212,052.97	.00	596,521.89	26.2%
A3110 588988	Eap Fringe	568	0	568	165.13	.00	402.71	29.1%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A3150 Jail</b>							
A3150 422640 Jail - For Other G	-150,000	0	-150,000	-97,855.23	.00	-52,144.77	65.2%*
A3150 422650 Jail - Inmate Forf	-1,000	0	-1,000	-92.00	.00	-908.00	9.2%*
A3150 427010 Refunds Of Prior Y	0	0	0	.00	.00	.00	.0%
A3150 427720 Misc Jail Revenue	-5,000	0	-5,000	.00	.00	-5,000.00	.0%*
A3150 433920 State Aid-Jail/Bre	0	0	0	.00	.00	.00	.0%
A3150 443920 Federal Aid-Jail/B	0	0	0	.00	.00	.00	.0%
A3150 510010 Full Time	2,539,995	0	2,539,995	547,608.81	.00	1,992,386.19	21.6%
A3150 510020 Part Time/Temporar	18,000	0	18,000	.00	.00	18,000.00	.0%
A3150 510030 Overtime Pay Only	110,000	0	110,000	86,581.75	.00	23,418.25	78.7%
A3150 510040 Workers Compensati	0	0	0	.00	.00	.00	.0%
A3150 510050 All other(On call,	15,000	0	15,000	2,767.66	.00	12,232.34	18.5%
A3150 520191 Emergency Equipmen	500	0	500	.00	.00	500.00	.0%
A3150 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3150 540040 Books	0	0	0	.00	.00	.00	.0%
A3150 540090 Clothing	8,000	0	8,000	818.56	.00	7,181.44	10.2%
A3150 540091 Bedding	1,000	0	1,000	82.62	.00	917.38	8.3%
A3150 540093 Building Maint & R	20,000	0	20,000	2,167.97	2,621.73	15,210.30	23.9%
A3150 540140 Contracting Servic	1,000	0	1,000	254.97	539.91	205.12	79.5%
A3150 540210 Garbage Disposal	5,000	0	5,000	826.61	4,173.39	.00	100.0%
A3150 540350 Office Equip Maint	0	0	0	.00	.00	.00	.0%
A3150 540360 Meals/Food	175,000	-700	174,300	33,699.68	125,027.21	15,573.11	91.1%
A3150 540370 Medical Expense	726,363	0	726,363	111,652.03	570,570.52	44,140.45	93.9%
A3150 540620 Software Expense	58,500	700	59,200	48,068.00	9,839.48	1,292.52	97.8%
A3150 540640 Supplies (Not Offi	26,000	0	26,000	5,907.61	412.85	19,679.54	24.3%
A3150 540640 COV19 Supplies (Not	0	0	0	.00	.00	.00	.0%
A3150 581088 State Retirement F	325,539	0	325,539	103,106.73	.00	222,432.42	31.7%
A3150 583088 Social Security Fr	170,741	0	170,741	52,973.99	.00	117,766.68	31.0%
A3150 584088 Workers Compensati	52,285	0	52,285	15,923.01	.00	36,362.33	30.5%
A3150 584588 Life Insurance Fri	2,100	0	2,100	348.40	1,267.40	484.20	76.9%
A3150 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3150 585588 Disability Insuran	0	0	0	.00	.00	.00	.0%
A3150 586088 Health Insurance F	776,144	0	776,144	204,412.74	.00	571,731.43	26.3%
A3150 586089 Health Insurance C	0	0	0	.00	.00	.00	.0%
A3150 588988 Eap Fringe	603	0	603	182.08	.00	421.14	30.2%
<b>A3151 Jail - Alternatives Program</b>							
A3151 510010 Full Time	37,673	0	37,673	8,902.92	.00	28,770.48	23.6%
A3151 510030 Overtime Pay Only	0	0	0	.00	.00	.00	.0%





# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3151 510050 All other(On call,	0	0	0	.00	.00	.00	.0%
A3151 581088 State Retirement F	6,817	0	6,817	1,546.17	.00	5,270.56	22.7%
A3151 583088 Social Security Fr	2,637	0	2,637	724.41	.00	1,912.92	27.5%
A3151 584088 Workers Compensati	735	0	735	145.57	.00	589.03	19.8%
A3151 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3151 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3151 585588 Disability Insuran	0	0	0	.00	.00	.00	.0%
A3151 586088 Health Insurance F	16,789	0	16,789	3,163.55	.00	13,625.48	18.8%
A3151 588988 Eap Fringe	9	0	9	1.67	.00	7.07	19.1%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
H Capital Fund							

### H3020 Public Safety Communication E

H3020 520990	E911 Backup Center	0	0	0	.00	.00	.00	.0%
H3020 521000	Not Assigned	0	0	0	.00	.00	.00	.0%

### H3110 Sheriff

H3110 433952	NYS Legislative Gr	0	0	0	.00	.00	.00	.0%
H3110 520130	Equipment (Not Car	0	0	0	.00	.00	.00	.0%
H3110 520620	Software Expense	0	0	0	.00	.00	.00	.0%
H3110 521060	Car/Truck	126,195	0	126,195	.00	.00	126,195.00	.0%

### H3150 Jail

H3150 520130	Equipment (Not Car	30,000	0	30,000	.00	.00	30,000.00	.0%
H3150 520255	Security Equipment	50,000	0	50,000	.00	.00	50,000.00	.0%
H3150 520620	Software Expense	0	0	0	.00	.00	.00	.0%
H3150 521000	Not Assigned	0	0	0	.00	.00	.00	.0%
H3150 521060	Car/Truck	0	0	0	.00	.00	.00	.0%



**Tioga County**  
**YEAR-TO-DATE BUDGET REPORT**

FOR 2022 03

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	10,641,745	0	10,641,745	2,524,471.96	846,934.97	7,270,338.41	31.7%
** END OF REPORT - Generated by Rockwell, Diane **							

# Tioga County Sheriff's Office



DATE: April 1, 2022  
TO: Sheriff Howard  
RE: April 5, 2022 Public Safety - Reference Notes

## **Personnel Issues:**

1. **Civil Office**
  - a) There is currently (1) open part-time Deputy Position. New Civil Deputy Ladd Dawson has started and will be attending Basic Civil School starting Monday April 4.
2. **Corrections Division**
  - a) There are currently (3) open Corrections Officer positions.
  - b) There are (3) Corrections Officers currently in the Corrections Academy.
  - c) There is currently (1) open part-time Cook position.
3. **Road Patrol**
  - a) There is (1) Deputy currently on light duty.
  - b) We have (3) Deputies attending the police academy. (2) at the Corning Academy and (1) at the Broome County Academy.
  - c) There is (1) open Deputy Position.
4. **E911 Emergency Communications Center**
  - a) There is currently (1) open full-time and (1) open part-time Dispatcher position.
5. **Records**
  - a) All positions are filled.
6. **Administration**
  - a) All positions are filled.

## **Labor Issues:**

1. T.C.L.E.A. negotiations are ongoing.

## **Litigation Issues:**

None at this time.

## **Budget:**

1. Revenues are at \$134,458 which is 27% of the budget. Expenditures are at \$2,658,523 which is 31% of the budget. Inmate Boarders are at \$97,855 which is 65% of the budget.

### **Current Projects:**

1. Live Scan upgrade complete, waiting on printers and software configurations.
2. Spillman Training – new CAD system ongoing.
3. Trimble Training – 3D Scanner – Crime Scene/Traffic Accident Reconstruction, completed.
4. Tru-Narc received and training to be scheduled.
5. Pole camera received and deployed.
6. (2) Night vision monocular received and issued to the SWAT Team.
7. Working on implementation of the MAT Program in the jail, projected to start in September.

### **Miscellaneous:**

1. Average daily inmate population for the month of March 2022 was 52. There were 19 Federal inmates and 1 boards-in.

### **Resolutions:**

1. Amending resolution 102-22, Resolved and apportioning forfeiture of crime proceeds for drug enforcement activities.

REFERRED TO: FINANCE/LEGAL COMMITTEE  
PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -22 AMENDING RESOLUTION 102-22 RESOLVED AND  
APPORTIONING FORFEITURE OF CRIME PROCEEDS  
FOR DRUG ENFORCEMENT ACTIVITIES

WHEREAS: Resolution 102-22 needs to be amended to correct the reserve account numbers in the RESOLVED, which incorrectly read from A388901 Forfeiture of Crime Proceeds and A388905 Forfeiture of Crime Proceeds Restricted; and

WHEREAS: Resolution 239-20 established a system for the disposal of property, the order of priority of disbursements and the restrictions on the use of both pre-conviction and post-conviction forfeitures of crime proceeds; and

WHEREAS: Tioga County has received \$1,000.00 from the Dustin Dunbar drug forfeiture case; and

WHEREAS: It is agreed the funds shall be divided between the agencies involved in the investigation in accordance with Section 1349 of the Civil Practice Laws and Rules; and

WHEREAS: Distribution details are as follows:

Tioga County District Attorney's Office (15%)	\$150.00
Tioga County Sheriff's Department (5%)	\$ 50.00
NYS Office of Alcoholism and Substance Abuse Services (OASAS)	\$320.00
Tioga County Sheriff's Department (75%)	\$360.00
Tioga County District Attorney's Office (25%)	<u>\$120.00</u>
	\$1,000.00

And;

WHEREAS: Appropriation of funds and budget modifications requires Legislative approval; therefore be it

RESOLVED: That the account numbers in resolution 102-22 be amended as follows:

FROM: A388905	Forfeiture of Crime Proceeds	\$18,095.19
A388901	Forfeiture of Crime Proceeds Restricted	\$ 680.57

And be it further

RESOLVED: That funding be appropriated as follows:

FROM:	A1165-426250	Forfeiture of Crime Proceeds	\$150.00
	A1165-426260	Forfeiture of Crime Proceeds Restricted	\$440.00
	A3110-426250	Forfeiture of Crime Proceeds	\$ 50.00
	A3110-426260	Forfeiture of Crime Proceeds Restricted	\$360.00
TO:	A1165-540335	Asset Forfeiture Expense	\$ 150.00
	A1165-540336	Asset Forfeiture Expense-Restricted	\$ 440.00
	A3110-540335	Asset Forfeiture Expense	\$ 50.00
	A3110-540336	Asset Forfeiture Expense-Restricted	\$ 360.00