



FINANCE, LEGAL & SAFETY COMMITTEE

December 12, 2023

10:30 a.m.

- APPROVAL OF MINUTES: November 14, 2023

- FINANCIAL
 - Safety
 - Law

- OLD BUSINESS
 - Litigation
 - 2024 insurance renewal

- NEW BUSINESS
 - Resolutions
 - New Visions/Law & Government Academy
 - Safety Officer's Report

- PERSONNEL
 - Appoint Secretary to the 1st Assistant County Attorney

- RESOLUTIONS
 - APPOINT SECRETARY TO THE 1ST ASSISTANT COUNTY ATTORNEY LAW DEPARTMENT
 - EXECUTE LEASE OF PROPERTY LOCATED AT 171 MAIN STREET OWEGO, NEW YORK TO HOUSE PUBLIC DEFENDER'S OFFICE
 - RECOGNITION OF GEORGE C. AWAD, JR. 38 YEARS OF DEDICATED SERVICE TO TIOGA COUNTY
 - CREATE AND FILL A PART-TIME PARALEGAL POSITION IN THE TREASURER'S OFFICE (ASSIGNED COUNSEL)
 - RECLASSIFY VACANT POSITION (PUBLIC DEFENDER)
 - AUTHORIZE RETAINER AGREEMENT FOR PERSONNEL SERVICES
 - REQUEST AND TRANSFER OF CONTINGENCY FUNDS & MODIFY 2023 BUDGET ASSIGNED COUNSEL

- PROCLAMATIONS
 - N/A

- EXECUTIVE SESSION
- ADJOURNMENT

Office of the County Attorney

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Peter J. DeWind County Attorney ☎ 607 687 8253 📠 607 223 7003 🌐 www.TiogaCountyNY.com



FINANCE, LEGAL & SAFETY COMMITTEE

November 14, 2023

10:30 a.m.

ATTENDANCE:

Legislators: Chair Sauerbrey, Ciotoli, Brown, Flesher, Monell, Mullen, and Roberts

Staff: Legislative Clerk Haskell, County Attorney DeWind, Treasurer McFadden, Deputy Treasurer Chandler, Safety Officer Holbrook, Personnel Officer Parke, Paralegal Riddle, Civil Service Technician Quick, Public Defender Awad, Accountant Schurter, Budget Officer Bailey,

• APPROVAL OF MINUTES:

- Legislator Ciotoli asked for a motion to approve the October 10, 2023, minutes. Legislator Monell made the motion seconded by Legislator Brown and was unanimously carried.

• FINANCIAL:

- Legal and Safety's budgets are tracking well with funds being used before the end of the year. There are potential additional charges for litigation, however, there are sufficient funds in the legal fees line to cover these charges.

• OLD BUSINESS:

- Litigation: The Harris trial was scheduled to start last week however it has been postponed until the Spring. Mr. Martin and Mr. DeWind will possibly need to spend a week at the trial. A decision needs to be made on the Sheriff's subpoena to determine if an objection will be filed. Mr. DeWind is monitoring the situation and may have to hire outside counsel to file objections. Public Health has an upcoming health hearing, depositions are being collected in a lead lawsuit against counties, and the JUUL lawsuit is continuing.

• NEW BUSINESS:

- 2024 Insurance Renewal has started and is in process. It is more extensive than in prior years and cyber insurance is a worry given the number of high profile attacks on municipal systems.

- The PESH follow-up inspection was completed with no new findings or recommendations. Thanks were extended to safety officer Holbrook for her work in connection with the successful follow up visit.
 - Indigent Legal Services (ILS) is looking for potential space for meeting with clients and working between court cases. Broome County has recently stalled on this project necessitating the need for ILS to explore the possibility of going it alone without the joint County parts of the project. That may include using space in a county building due to restricted funding. ILS currently has fifteen thousand dollars (\$15,000 USD) earmarked for furnishing that must be spent by March 31, 2024, otherwise the monies must be returned to the State. There is space at 56 Main Street and the Court Annex, however flood restrictions need to be investigated to determine if this space is a viable option.
 - Resolutions: Mr. Awad and Mr. DeWind discussed the ILS grant application, appointment of Thomas Cline, and the authorization of a contract between NYS Office of Indigent Legal Services and Tioga County. The Safety Office's resolutions for audiograms, DOT drug screening policy, and DOT drug screen contract were also discussed.
 - Class-action lawsuit against McKinsey & Company, Inc options: This lawsuit is opioid related. The County can enter into this lawsuit; however, it is the recommendation of Napoli Shkolnik to opt out since they feel they can reach a higher settlement due to representing other New York counties. Two hundred and fifty million dollars have been earmarked for settlement between fifty (50) states. Legislators unanimously agree to opt out of this lawsuit.
 - Ms. Holbrook has identified a need to install a NARCAN box in the Board of Elections. This box would be located next to the AED in the Board of Elections Office.
 - Mr. DeWind discussed the potential impact the Tioga Downs arson fire could have financially on the Public Defender's Office.
- PERSONNEL:
 - None
 - RESOLUTIONS:
 - ENTER INTO CONTRACT WITH CATAMOUNT CONSULTING FOR AUDIOGRAMS; ENTER INTO CONTRACT WITH EVOLUTION CONSULTING,

LLC FOR CDL DRUG AND ALCOHOL TESTING; AMEND EMPLOYEE HANDBOOK: SECTION IX. SAFETY RULES, SUBSECTION I. TIOGA COUNTY COMMERCIAL DRIVER LICENSE DRUG AND ALCOHOL TESTING; APPLY FOR INDIGENT LEGAL SERVICES GRANT; AUTHORIZE CONTRACT BETWEEN NYS OFFICE OF INDIGENT LEGAL SERVICES AND TIOGA COUNTY; ESTABLISH NEW BUDGET LINE, MODIFY 2023 BUDGET AND TRANSFER FUNDS SAFETY OFFICE; AUTHORIZE APPOINTMENT OF PUBLIC DEFENDER (PUBLIC DEFENDER were moved into full Legislative Session without further questions.

- PROCLAMATIONS
 - None
- EXECUTIVE SESSION
 - Mr. DeWind asked for an executive session to discuss personnel matters. Legislator Mullen made the motion to enter executive session, seconded by Legislator Brown at 11:15 A.M. Legislator Flesher made the motion to exit from executive session and was seconded by Legislator Brown at 11:50 A.M.
- ADJOURNMENT:
 - Legislator Ciotoli adjourned the Legal & Safety Committee at 11:50 A.M.

Respectfully submitted,

Christine Freyvoegel

Secretary to the County Attorney



TIOGA COUNTY, NEW YORK

Tioga County 2023 LEGAL BUDGET REPORT

FOR 2023 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A1420 Law							
A1420 412706 Shared Services-At	-50,079	0	-50,079	-29,807.82	.00	-20,271.18	59.5%*
A1420 510010 Full Time	212,439	0	212,439	187,926.13	.00	24,512.87	88.5%
A1420 510020 Part Time/Temporar	45,000	0	45,000	32,576.94	.00	12,423.06	72.4%
A1420 510050 All Other(On Call,	2,000	-2,000	0	.00	.00	.00	.0%
A1420 520200 Office Equipment	450	0	450	429.39	.00	20.61	95.4%
A1420 540010 Advertising	100	27	127	127.00	.00	.00	100.0%
A1420 540040 Books	500	528	1,028	1,027.55	.00	.00	100.0%
A1420 540180 Dues	1,200	228	1,428	1,428.00	.00	.00	100.0%
A1420 540330 Legal Fees	65,000	-228	64,772	46,113.94	10,649.66	8,008.40	87.6%
A1420 540331 Legal Fees-Adolesc	0	1,410	1,410	750.00	.00	660.00	53.2%
A1420 540390 Mileage Expense	100	0	100	100.00	.00	.00	100.0%
A1420 540420 Office Supplies	825	-260	565	331.53	.00	233.47	58.7%
A1420 540480 Postage	150	35	185	168.77	.00	16.68	91.0%
A1420 540485 Printing/Paper	400	0	400	372.14	.00	27.86	93.0%
A1420 540731 Training/State Req	200	260	460	460.00	.00	.00	100.0%
A1420 581088 State Retirement F	17,918	0	17,918	19,488.63	.00	-1,570.21	108.8%*
A1420 583088 Social Security Fr	15,182	0	15,182	16,212.95	.00	-1,030.77	106.8%*
A1420 584088 Workers Compensati	3,673	0	3,673	4,603.18	.00	-930.16	125.3%*
A1420 585588 Disability Insuran	204	0	204	187.92	.00	15.66	92.3%
A1420 586088 Health Insurance F	49,507	0	49,507	80,105.62	.00	-30,598.24	161.8%*
A1420 588988 Eap Fringe	44	0	44	57.34	.00	-13.66	131.3%*
TOTAL Law	364,813	0	364,813	362,659.21	10,649.66	-8,495.61	102.3%
TOTAL General Fund	364,813	0	364,813	362,659.21	10,649.66	-8,495.61	102.3%
TOTAL REVENUES	-50,079	0	-50,079	-29,807.82	.00	-20,271.18	
TOTAL EXPENSES	414,892	0	414,892	392,467.03	10,649.66	11,775.57	
GRAND TOTAL	364,813	0	364,813	362,659.21	10,649.66	-8,495.61	102.3%

** END OF REPORT - Generated by Freyvogel, Christine **



TIOGA COUNTY, NEW YORK

Tioga County 2023 SAFETY BUDGET REPORT

FOR 2023 13

	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
CI Liability Insurance Fund							
CI8042 504 Coordinator/Safety							
CI8042 424010 Interest And Earn	0	0	0	-2,279.09	.00	2,279.09	100.0%
CI8042 510010 Fulltime	57,523	0	57,523	40,922.26	.00	16,600.74	71.1%
CI8042 520190 Nursing Equipment	0	1,288	1,288	1,287.89	.00	.00	100.0%
CI8042 520210 Other Furniture	0	133	133	132.70	.00	.00	100.0%
CI8042 540140 Contracting Servi	164,500	-161,000	3,500	3,234.00	.00	266.00	92.4%
CI8042 540140 M7674 Contracting	0	155,049	155,049	84,463.47	20,536.53	50,048.64	67.7%
CI8042 540340 Literature	250	-250	0	.00	.00	.00	.0%
CI8042 540410 Nursing Supplies	2,000	505	2,505	1,682.60	.00	822.40	67.2%
CI8042 540420 Office Supplies	400	26	426	380.98	.00	45.45	89.3%
CI8042 540480 Postage	75	-75	0	.00	.00	.00	.0%
CI8042 540640 Supplies (Not Off	600	-26	574	573.57	.00	.00	100.0%
CI8042 540733 Training/All othe	3,500	-1,601	1,899	1,043.31	.00	856.10	54.9%
CI8042 581088 State Retirement	2,744	0	2,744	5,039.37	.00	-2,295.59	183.7%*
CI8042 583088 Social Security F	2,232	0	2,232	2,909.66	.00	-677.56	130.4%*
CI8042 584088 Workers Compensat	1,224	0	1,224	930.43	.00	293.91	76.0%
CI8042 585588 Disability Insura	0	0	0	49.59	.00	-49.59	100.0%*
CI8042 586088 Health Insurance	0	0	0	19,249.28	.00	-19,249.28	100.0%*
CI8042 588988 Eap Fringe	15	0	15	11.59	.00	2.97	79.6%
TOTAL 504 Coordinator/Safety	235,063	-5,951	229,111	159,631.61	20,536.53	48,943.28	78.6%
TOTAL Liability Insurance Fund	235,063	-5,951	229,111	159,631.61	20,536.53	48,943.28	78.6%
TOTAL REVENUES	0	0	0	-2,279.09	.00	2,279.09	
TOTAL EXPENSES	235,063	-5,951	229,111	161,910.70	20,536.53	46,664.19	
GRAND TOTAL	235,063	-5,951	229,111	159,631.61	20,536.53	48,943.28	78.6%

** END OF REPORT - Generated by Freyvogel, Christine **

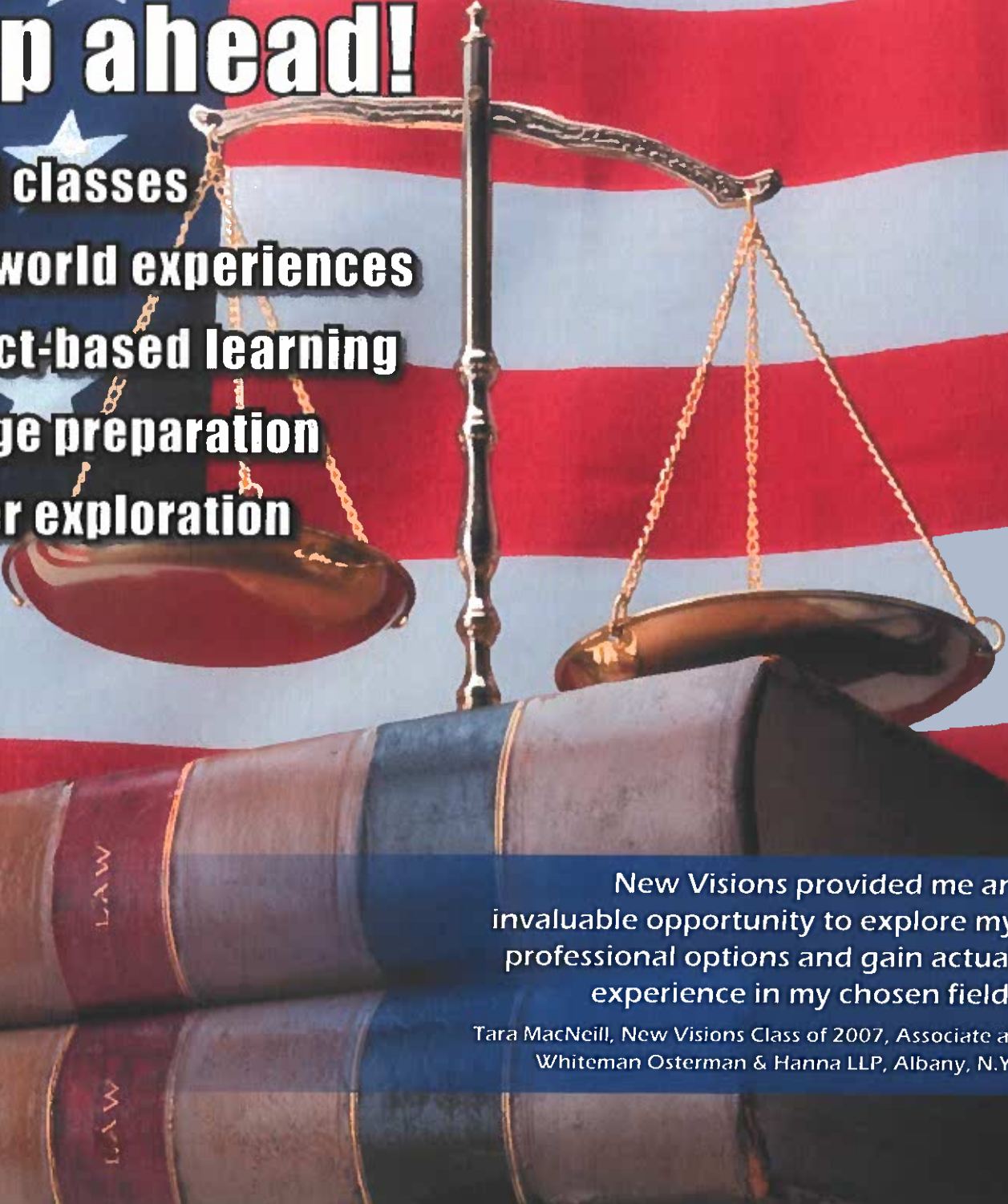


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Step ahead!

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- Real-world experiences
- Project-based learning
- College preparation
- Career exploration



New Visions provided me an invaluable opportunity to explore my professional options and gain actual experience in my chosen field.

Tara MacNeill, New Visions Class of 2007, Associate at Whiteman Osterman & Hanna LLP, Albany, N.Y.

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New Visions Law & Government Academy

Our program

The New Visions Law and Government Academy is a fun and challenging program for students who are curious about exploring careers in legal and public service by working with professionals such as lawyers, judges and politicians. This program is for students who are ready for independence outside of the traditional classroom and want to experience how social, political, and legal systems work together. Students learn about the purpose of government, the election process, trial law, incarceration, and international organizations through real-life observation, independent research, debate, discussion, presentations, and project work.

Highlights

- Visit the New York State Legislature in Albany on Lobby Day to meet with politicians
- Observe in multiple local courtrooms including Family Court, City Court, and Drug Court.
- Work with city, county and state officials to understand how government shapes real life.
- Create a public policy solution to an actual problem in the community

High school credits offered

English

- ELA 12 (1credit)

Social Studies

- Economics 12 (½ credit)
- Participation in Government 12 (½ credit)

Law and Government

- Course work and placement activities (2 credits)



College credits offered

College Writing I (Eng 110)

SUNY Broome Fast Forward (3 credits)

Paralegalism (LAW 110)

SUNY Broome Fast Forward (3 credits)

Public Policy (PAF 101)

Syracuse University Project Advance (3 credits)

Self Management (BUS 122)

SUNY Broome Fast Forward (3 credits)

Step ahead to a promising career

- Lawyer, prosecutor, public defender, judge
- Public administration, policy analyst
- Politician, political aide, campaign management



Safety Office 2023

Respiratory protection plan updated, and additional policy written to cover voluntary use. Effected employees have completed medical clearances and received documented training. Silica policy written and approved.

Contract entered with Catamount Consulting for compliance with Hearing Conservation Program. DPW employees are scheduled for testing on April 9th, 2024. The plan includes testing and OSHA required training provided by vendor.

Administered CDL Drug Testing Program: Town of Owego Highway established as a suitable location due to adequate parking, suitable testing area and early morning availability of the facility for use. MOU completed by Law Department. Oversaw 3 random test dates for 2023. Contracted with Evolution Consulting for 2024 testing which should produce substantial cost savings for Tioga County and consortium members.

Reasonable suspicion for Drug and Alcohol testing training has been completed by supervisors having this responsibility. I also completed training as required for program administrator.

ADA handicapped parking education requirements were met with assistance from Law office secretary. Published ad completed and run in the Pennysaver. This had not been completed since 2018. Worked on site surveys for ADA compliance with Law Office Paralegal.

Workplace Violence Prevention: The annual WPV hazard assessment was conducted at each of the County buildings. An employee representative from CSEA was present as required by OSHA and Policy #53. Participates in the WPV advisory committee.

Worked with sites to perform quarterly tests of existing Panic Alarms in the Dougherty Office Building, HHS, Clerk's, Annex, and Probation and Support buildings.

Assisted in representing Tioga County during a PESH inspection of DPW facility on Rte. 96. Attended Opening/Closing Conferences, worked closely with DPW on mitigation of hazards, provided training documentation, and implemented policies as requested by PESH.

NYMIR: Coordinated and participated in NYMIR's annual risk assessment review of County operations and walk-through inspection of County facilities. Facilitated and coordinated abatement of any hazards that were identified. Tioga County received a risk management award.

First Aid Kits: Evaluated and re-stocked the building first-aid kits and ordered the necessary supplies. Worked with Public works to make sure required kits in vehicles are available and maintained.

AED collaborative agreement updated. All units serviced and outdated supplies have been replaced. AED training is provided as requested. Additional AED purchased and installed outside Board of Elections.

Building Coordinator Program: Reinstated the quarterly building coordinator meetings with emphasis on the monthly safety checklist, building evacuation plan, and floor plan location and visibility. Building evacuation maps updated and posted at 56 Main Street and HHS. Evacuation coordinator list updated.

Observed the conduct of required fire drills at the Court Annex and the County Courthouse for the purpose of evaluating the Building Evacuation Plan. Coordinated and observed a successful annual fire drill conducted at 56 Main Street.

Sun Safety Policy written, and training completed for DPW. This allowed for grant funding for sun safety supplies to be purchased for DPW employees by the Health Department.

Worked with the Health Department in placing Naloxone Supply boxes in County Facilities.

Updated compliance with Hazard Communication Standard; SDS books updated at multiple locations, and historical information cataloged and on file on Safety Office.

Provided general safety consulting as requested. Provided safety consulting to County management and employees regarding varied safety/risk management topics.

Annual Safety Training: Rolled out to employees the annual on-line Safety Training, Workplace Violence Training, Sexual Harassment Training, and Title VI training for 400 plus County personnel. Completes safety training, workplace violence and active shooter training with new employees twice monthly as part of new hire orientation.

LENS (License Event Notification System): Managed the LENS program that monitors the license status of all approved County drivers.

Annual OSHA required PPE Hazard Assessment: Completed the annual review of all buildings and operations to determine what hazards exist and the appropriate level of PPE that personnel must utilize.

Completed semi-monthly safety training with Public Works employees on various topics relevant to the work they perform. Completed and documented all additional PESH required topics.

Major Trainings completed:

OSHA 30 General Industry

NYS Department of State Code Enforcement Building Safety Inspector, Certified

ADA Administrator, Certified

Powered Industrial Truck Trainer, Certified

REFERRED TO: FINANCE, LEGAL AND SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -23 APPOINT SECRETARY TO THE
1ST ASSISTANT COUNTY ATTORNEY
LAW DEPARTMENT

WHEREAS: Legislative approval is required for any appointments made to a Management/Confidential position; and

WHEREAS: Since November 6, 2023, the position of Secretary to the 1st Assistant County Attorney has been vacant due to promotion; and

WHEREAS: The 1st Assistant County Attorney has recruited for a replacement and after interviewing a satisfactory candidate has been identified; therefore be it

RESOLVED: That the County Attorney is hereby authorized to provisionally appoint Jeremy Lundberg to the title of Secretary to the 1st Assistant County Attorney, with a start date of December 18, 2023, pending successful completion of the of civil service requirements at an annual Management/Confidential salary of \$43,272; and be it further

RESOLVED: That Jeremy Lundberg may receive an increase after 6 months contingent upon a satisfactory evaluation, per the Management/Confidential benefits policy.

REFERRED TO:

FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -23

RECOGNITION OF GEORGE C. AWAD, JR.
38 YEARS OF DEDICATED SERVICE
TO TIOGA COUNTY

WHEREAS: George C. Awad, Jr., Esq. began his career with Tioga County as the 2nd Assistant Public Defender in the Public Defender's Office on November 18, 1985 and on January 2, 1992 was appointed to 1st Assistant Public Defender; and

WHEREAS: George was appointed Public Defender in the Public Defender's Office on May 13, 2002 and on January 21, 2019 became the Full-time Public Defender for Tioga County; and

WHEREAS: During George's tenure he dealt with the challenges of revisions to Federal and State Laws and Statutes regarding Public Defender representation; and

WHEREAS: In the 38 years as a Public Defender, George has provided solid legal representation for the indigent clients within Tioga County in every case assigned to the office from traffic matters to homicides; and

WHEREAS: No case handled by George was ever returned by an Appellate Court for new proceedings due to ineffective assistance of counsel on his part; and

WHEREAS: George was one of the original panel members following the creation of the Tioga County Drug Treatment Court; and

WHEREAS: George acted as a liaison for Tioga County and Indigent Legal Services ("ILS") in Albany, New York for the formation of the Full-time Public Defender's Office and the hiring of new attorneys for the Public Defender's Office to meet the constitutional standards for representation of indigent clients and thereby saving Tioga County from potential legal liability; and

WHEREAS: George advocated for a Family Court Public Defender's Office and its staff to represent indigent clients in Tioga County Family Court; and

WHEREAS: George was actively involved with the formation of the following positions of Data Entry Officer whose job was to be a liaison with Indigent Legal Services and to maintain case counts for each year and to prepare a yearly Progress Report for the Public Defender's Office and the Legal Research Attorney to assist the Public Defender's Office with legal research for in depth criminal cases; and

WHEREAS: George maintains a cordial and helpful relationship with all Town and Village Courts and Tioga County Courts during his tenure with the Public Defender's Office; and

WHEREAS: George will be retiring on December 30, 2023; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as the citizens of Tioga County, expresses sincere gratitude to George C. Awad, Jr., Esq., for his 38 years of dedicated and loyal service as Public Defender to Tioga County and its residents; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to George C. Awad, Jr., Esq.

REFERRED TO:

PERSONNEL COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -23

CREATE AND FILL A PART-TIME PARALEGAL
POSITION IN THE TREASURER'S OFFICE
(ASSIGNED COUNSEL)

WHEREAS: Legislative approval is required for the creation of any new positions within Tioga County; and

WHEREAS: The County has secured a three-year Hurrell-Harring Grant intended to increase legal services provided to indigent persons; and

WHEREAS: The Assigned Counsel Administrator has identified that the creation of a part-time Non-Competitive Paralegal position to assist with the administration of the New York State Indigent Legal Services Grants and Assigned Counsel Program would be helpful; therefore be it

RESOLVED: That a part-time (17 hours per week) position of Paralegal is created and may be filled effective January 2, 2024, at a 2024 hourly rate of \$30.94 in the Assigned Counsel Office; and be it further

RESOLVED: That the Treasurer's Office (Assigned Counsel) 2024 authorized part-time headcount shall increase from 2 to 3.

REFERRED TO:

FINANCE, LEGAL & SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. – 23

RECLASSIFY VACANT POSITION
(PUBLIC DEFENDER)

WHEREAS: Legislative approval is required for all position reclassifications;
and

WHEREAS: One full-time 2nd Assistant Public Defender (\$65,892 – 75,892 2024 M/C) will become vacant on January 1, 2024, upon the promotion of incumbent, Thomas Cline, to Public Defender effective January 1, 2024;
and

WHEREAS: The Public Defender has reviewed the staffing needs within his department for 2024 and has determined that said upcoming vacancy would be better utilized if the position was reclassified as a full-time Assistant Public Defender; therefore be it

RESOLVED: That the Legislature hereby authorizes the reclassification of one vacant, full-time 2nd Assistant Public Defender (\$65,892 – 75,892 2024 M/C) to a full-time Assistant Public Defender (\$72,913 – 82,913 2024 M/C) effective January 1, 2024.

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -23 EXECUTE LEASE OF PROPERTY
LOCATED AT 171 MAIN STREET
OWEGO, NEW YORK TO HOUSE
PUBLIC DEFENDER'S OFFICE

WHEREAS: It is necessary for Tioga County to lease office space to house the Tioga County Public Defender's Office; and

WHEREAS: The Tioga County Legislature authorized the execution of said lease space by way of Resolution No. 37-19 dated January 15, 2019, which is set to expire January 31, 2024; and

WHEREAS: It appears appropriate to enter into a lease for said office space, inclusive of all utilities, equipment, and furniture, at property located at 171 Main Street, Owego, NY; and

WHEREAS: The lease of said office space is for an initial period of two years at the rate of \$18,000 per year to be paid in 12 monthly installments of \$1500.00 with the option to extend the lease for an additional third year at the same rate without further resolution; now therefore be it

RESOLVED: That the Chair of the Legislature is hereby authorized to sign a lease with George C. Awad, Jr. for the lease of said office space located at 171 Main Street, Owego, New York, which lease shall commence on February 1, 2024.

REFERRED TO:

FINANCE/LEGAL COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -23

AUTHORIZE RETAINER AGREEMENT FOR
PERSONNEL SERVICES

WHEREAS: The hiring of outside counsel appears to be necessary and appropriate for comprehensive personnel services; and

WHEREAS: The law firm of Roemer, Wallens, Gold & Mineaux LLP has proposed a retainer agreement to provide Tioga County with said comprehensive personnel services; therefore be it

RESOLVED: That the Chair of the Legislature is authorized to execute a retainer agreement with the law firm of Roemer, Wallens, Gold & Mineaux LLP, retaining services from January 1, 2024, through December 31, 2026 for comprehensive personnel services as set forth in said retainer agreement.

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -23 REQUEST AND TRANSFER OF
CONTINGENCY FUNDS & MODIFY 2023 BUDGET
ASSIGNED COUNSEL

WHEREAS: The Assigned Counsel Attorney reimbursement rate was increased effective April 1, 2023 and the Assigned Counsel account will not have sufficient funds for the remainder of 2023; and

WHEREAS: Contingency Funds will need to be transferred from the Contingency Account to the Assigned Counsel Account, & Modify Assigned Counsel 2023 Budget to accommodate the increase in the rates for 2023; and

WHEREAS: Amending of Budget and Transfer of Funds requires Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature authorizes a transfer as follows:

From: A1990 540715	Contingency Transfer	\$60,000
To: A1172 540030 HPCC	Assigned Counsel-HPCC	\$30,000
To: A1172 540030	Assigned Counsel	\$30,000