

PUBLIC SAFETY COMMITTEE AGENDA

SHERIFF'S OFFICE

September 2, 2025

2:30 PM

- **APPROVAL OF MINUTES — June 3, 2025; July 8, 2025; August 5, 2025**
- **FINANCIAL**
 - **August YTD Report**
- **OLD BUSINESS**
 - **2026 Budget**
 - **Jail tablet project**
- **NEW BUSINESS**
 - **Jail camera project**
 - **Vesta Next Gen 911 update.**
 - **External camera system.**
 - **Drone thermal imaging.**
 - **K9 program.**
- **PERSONNEL**
 - **Update on Vacancies**
- **RESOLUTIONS**
 - **Authorize 2025-2026 Contracts With SADD School Associates – STOP DWI.**
 - **Extend Contract CBH Medical for Jail Medical and Mental Health Services – Sheriff's Office.**
 - **Authorize Acceptance of 2026 NYS PTS Grant – Appropriation of Funds and Modify 2025 Budget – Sheriff's Office.**
- **ADJOURNMENT**

PUBLIC SAFETY MEETING

June 3, 2025

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, June 3, 2025, which started at 2:30 PM and ended at 3:15 PM.

Present:

Keith Flesher	Chair, Public Safety
William Standinger III	Legislator {Committee Member} Arrived at 2:33PM
Barb Roberts	Legislator {Committee Member}
Jake Brown	Legislator {Committee Member} Left early at 3:10PM
Marte Sauerbrey	Chair of the Legislator
Brian Cain	Director, Probation
Corinne Cornelius	Director, Office of Emergency Services
Rich Hallett	Undersheriff, Sheriff's Office
Bob Williams	Asst. Coordinator, Office of Emergency Services and Coroner

GUESTS: Peter DeWind, County Attorney
Cathy Haskell, Legislative Clerk {Arrived at 2:33PM}
Jackson Bailey – County Administrator
Matt Freeze – Morning Times

ABSENT: Gary Howard, Sheriff, Sheriff's Office
William Ellis, Deputy Director Office of Emergency Services

APPROVAL OF MINUTES:

The May 6, 2025 minutes was accepted with no corrections or changes

Motion by: Jake Brown to accept the May 6, 2025 Minutes.

Second: Barbara Roberts

All in Favor - Carried

OFFICE OF EMERGENCY SERVICES – Corinne Cornelius:

FINANCIAL:

- May YTD Report – Budget well within

OLD BUSINESS:

- Radio Project – The shelter in Richford is being delivered and placed on June 3rd. Tower is expected to be erected at the end of June. Site prep is expected to begin at the Nichols site. Consultant Yoder is still working to review the failed structural assessments at Carmichael and Popple Hill. Jail radios were received, programmed and have been deployed.
- CAD Project – nothing new to report.
- EMS – Spring EMT class ended on May 19th. Anticipating hosting a Fall class to start at the end of August. Susquehanna Regional EMS Council hosted their annual awards: Alex Khadjadorian received Tioga County ALS Provider of the Year; Doreen Holbrook received Tioga County BLS Provider of the Year; and Town of Owego Fire District received Tioga Agency of the Year. We will be reposting the Assistant Coordinator position that oversees EMS courses.
- Emergency Management – Open House was May 17th. The weather cooperated and attendance was semi-light for the first year. We anticipate trying to do this again in the future. Focusing on closing out some existing grants from 2019 and 2020 that had extensions. We are monitoring the summer weather forecasts and the potential for storms. We have tentatively set a date at the end of October with DHSES to update our CEPA.
- Threat Assessment team: The team has continued to meet regularly and hear potential cases or have training to further the understanding and skills of the team. Our updated Threat Assessment plan was submitted to the NYS DHSES DTPU ahead of June 1, 2025, due date. Tioga hosted the TERC class on May 13th-15th. It was well attended. The report app has been moving along in production, hopefully to launch in the next couple months.
- FIRE – Burn Ban has expired but safe burning practices are encouraged to prevent wildfires. Hosting a "Caring for the Amish" class at the Public Safety at the end of June.

RESOLUTIONS:

- Execute Lease and Easement Agreement of Property Located at Prospect Road, Waverly, New York to Maintain an Access Road for the Radio Tower Project

***Committee agreed to move the resolution forward.*

PROBATION – Brian Cain:

FINANCIAL:

- Budget on track for 2025
- \$810 of DWI Supervision fee collected in May. \$4,115 collected in 2025
- \$3,128 in restitution and surcharge collected in May. \$8,512.39 collected in 2025

NEW BUSINESS:

- Staffing – One open Probation Officer I position remains unfilled. Probation received two applications from Personnel this week. The Civil Service Exam will be given in June.
- Training – Staff continue to work towards satisfying the mandatory 21 hours of training. Probation Officers will be permitted to attend firearms training with the Tioga County Sheriff's Office during June.
- Probation In-Service – Hosting our annual in-service training at Hickories Park on Wednesday, June 18th. The Tompkins County Probation Department will be giving a presentation on the steps they have taken to successfully gain approval to partially arm their department.
- Council of Probation Administrators (COPA) Conference – Probation Director Cain will be attending the annual COPA at Saranac Lake from Sunday, June 22, 2025, to Wednesday, June 25, 2025. While Director Cain is out, Probation Supervisor Chad Post will be designated as the person in charge. Supervisor Fred Kiechle will also be assisting him.
- Community and Interagency Involvement – Probation Staff attended the EMO Open House that was Saturday, May 17th.
- Probation would like to add a "clothing" line in the existing Probation Budget. It is the intention to provide a yearly allowance of \$200 per person who work "in the field" and \$100 per person for other staff. Probation Director Cain stated that he has money in his budget to move into that line item. Discussion was had with Director of Probation and Public Safety Committee.
- Probation held an internal meeting to determine if there was sufficient interest by Probation Staff to proceed with the arming process.
- Weekend Work Program (WWP) – due to continued low numbers for the WWP, it was discussed with the District Attorney's office moving forward to be part of the plea agreements as follows: Class E Felony 96 hours on WWP; Class D Felony 144 hours on WWP; and Class C Felony and above 256 hours of WWP. Since the meeting, WWP new has increased substantially.
- Fire Setting Assessment – Probation still unable to secure staff willing to complete the fire setting assessment that was purchased to address recent fire setting behaviors of juveniles involved with Family Court System.
- Juvenile Delinquency Services – Six (6) JD Appearance Tickets for the month of May.
- ATI Programs – Electronic Monitoring – five (5) individuals being monitored via Alco Tag and GPS electronic monitoring system. Community Service (CS) – Weekend Work Program (WWP) is up and running with five (5) and six (6) individuals scheduled to report. Pre-Trial Release (PTR) – 31 people being supervised via the PTR.
- Court Ordered Investigations – 58 active; Supervision – 176 cases; and Violation of Probation petitions – 11 defendants/respondents.

PERSONNEL:

- One vacant Probation Officer 1 position

- One unfunded Probation Officer 1 position

RESOLUTIONS:

None

SHERIFF – Undersheriff Rich Hallett on behalf of Gary Howard:

FINANCIAL:

- Revenues are \$120,314.20 which is 25% of the budget. Expenditures are \$4,988,714.63 which is 45% of the budget. Inmate boarders are \$43,757.00 which is 29% of the budget.

OLD BUSINESS:

- TCLEA (Law Enforcement Union) negotiations have begun.
- TCCA (Corrections Officers Union) negotiations have begun.

NEW BUSINESS:

- Average daily inmate population for the month of May 2025 was 62. Average of 3 Federal inmates (93 days) and 6 board-ins (180 days) for the month.

PERSONNEL:

- Update on vacancies – Corrections Division – currently 3 open Correction Officers position; Road Patrol – 5 open Deputies positions; E911 Emergency Communications Center – 1 open full-time.

RESOLUTION:

- Approved Salary Above Hiring Base Deputy Sheriff position
- Recognizing John Carnwell's nearly 11 years of Dedicated Service to Tioga County
- Authorize the Submission of SFY2025 Next Generation 911 (NG911) Grant Program
- Amend Resolution No. 301-24; Approve Sole Source Purchase Motorola Solutions License Plate Recognition System

****Committee agreed to move the last three (3) resolutions forward.**

Resolution regarding the Approved Salary Above Hiring Base Deputy Sheriff position was placed on hold until the workshop Thursday, June 5th with the whole Legislative Committee. Undersheriff Hallett was asked to be at this workshop for any further questions they may have.

CORONER – Bob Williams:

Bob Williams presented the budget and bills for the Coroner's office.

Respectfully submitted,

Kristen Kallin
Secretary to the Director of Probation—June 3, 2025

DRAFT

PUBLIC SAFETY MEETING

July 8, 2025

The regular meeting of Public Safety, Probation, Office of Emergency Services, and Coroner was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, July 8, 2025, at 2:30 PM.

Present:

William Standinger	Legislator
Barb Roberts	Legislator
Brian Cain	Director, Probation
Corinne Cornelius	Director, Emergency Services
Bob Williams	Assistant Fire Coordinator / Coroner
Under Sheriff Rich Hallett	Sheriff's Office

Guest:

Peter DeWind	County Attorney
Cathy Haskell	Legislative Clerk
Jackson Bailey	County Administrator
Captain Trevor Yeager	Sheriff's Office

Absent:

Keith Flesher	Legislator-Chair Public Safety
Jake Brown	Legislator

APPROVAL OF MINUTES:

Approval of June 3, 2025 minutes will be carried over to the August 2025 meeting due to lack of Quorum.

PROBATION – Brian Cain:

FINANCIAL:

- \$690 of DWI Supervision fee collected in June. \$4,805 collected in 2025
- \$425 in restitution and surcharge collected in June. \$8,937.39 collected in 2025

OLD BUSINESS:

- Staffing - There is one open Probation Officer position as well as an open Accounting Specialist III position following the recent resignation of Angela Zito from that position. We are currently discussing options regarding the Accounting Specialist III position and waiting for results from the Civil Service Exam regarding the Probation Officer position.

- Probation's annual in-service training at Hickories Park on Wednesday June 18, 2025. And attended by members of the Tompkins County Probation Department. Tompkins County Probation Director Daniel Cornell gave a presentation on the process of partially arming their department.
- Probation Director Cain attended the annual Council of Probation Administrators (COPA) conference in Saranac Lake from Sunday, June 22, 2025, to Wednesday, June 25, 2025. Topics covered at conference included Domestic Violence trainings; Youth Police initiative; Gun Involved Violence Initiative; DCJS Probation Data and Knowledge Bank
- Probation would like to add a "Clothing" line in the existing Probation budget. It is the intention to provide a yearly allowance of \$200 per person who work "in the field" and \$100 per person for other staff. Staff are required to wear identifying clothing when "in the field" and all staff are required to wear identifying clothing when working with the public.
- Review of 2026 budget proposal – Contract with Children's and Family has had no raise in ten years. Contract will be increasing to \$3500/year.
- Strategic Plan Project Owner Status Report – goals/milestones remain same
- Probation is still unable to secure mental health staff willing to complete the fire setting risk assessment tool which is to be used to address recent fire setting behaviors of juveniles involved with the Family Court system.
- Electronic Monitoring: nine people being electronic monitored.
- Community Service – WWP has resumed, court orders have increased.
- Pre-Trial Release: 34 people are being supervised.
- Court Ordered Investigations: 56 active cases opened.
- Supervising: 186 people currently.
- Violations: 10 have violated.

PERSONNEL:

- One Vacant Probation Officer 1 position exists.
- One unfunded Probation Officer 1 position remains unfunded.
- One vacant Accounting Specialist III position

RESOLUTIONS:

None

OFFICE of EMERGENCY MANAGEMENT – Corinne Cornelius:

FINANCIAL:

- Within Budget

OLD BUSINESS:

- The shelter and generator were set at Richford site on June 3rd. The tower was erected on July 3, 2025.
- Local emergency services agencies visited the Richford site location for response planning. We will be conducting response planning visits at all site locations.
- Site prep has started at the Nichols site. They hope to set the shelter and generator by the end of July. Utilities will need to be connected before the tower can be erected due to the fact that it must be lit.
- We are getting closer to channel lay-outs and the radio subscriber unit's order.
- Consultant Yoder is still working to review the failed structural assessments at Carmichael and Popple Hill, and potential solutions.
- We will be reposting the Assistant Coordinator position that oversees EMS courses, after some revisions are made.
- As summer approaches, we are monitoring the weather forecasts and the potential for storms. (Last week 4 inches of hail in Berkshire) and 4,000 power outages; ongoing issues with NYSEG for ice and water deployment.
- We have tentatively set a date at the end of October with DHSES to update our CEPA.
- Corinne attended a class in Oriskany on June 17th – "Managing Chaos". It was a great course that talked about leadership and crisis communications.
- Threat Assessment Team – The reporting app has been moving along in production, ready to launch in the next couple months.
- Squad 9 will be doing a presentation at the next Leader's Meeting on Threat Assessment and the TAM team in July 2025.
- We hosted a "Caring for the Amish" class at Public Safety that was very well attended, in person and virtually totaled 38 attendees. Zoom recording.

NEW BUSINESS:

- None.

PERSONNEL:

- None.

RESOLUTIONS:

G15 – Amend Resolution 135-25 Radio Consulting Contract

G16 – Amend Agreement with Motorola Change Order #7

Committee agreed to move resolutions forward

SHERIFF – Under Sheriff Hallett

Road Patrol

- a) There are (5) open Deputy positions
- b) There is (1) Deputy on comp working light duty.

Corrections Division

- a) There are currently (2) open Corrections Officer positions.
- b) There is (2) Corrections Officer on light duty.
- c) There is (1) Corrections Officer on military deployment.

E911 Emergency Communications Center

- There are currently (2) open E911 Dispatcher positions. (1 is retiring – 1 in 12-week training schedule)

BUDGET:

1. Revenues are \$156,090.43 which is 33% of the budget. Expenditures are \$5,969,882.55 which is 52% of the budget. Inmate Boarders are \$66,090.00 which is 44% of the budget.

CURRENT PROJECTS:

- Jail camera replacement project ongoing.
- Jail tablet project ongoing – hardware currently being installed.
- In the planning phase for the VESTA Next Gen 911 system.
- External camera system planning for the Sheriff's Office.

MISCELLEANEOUS:

- The average daily inmate population for the month of June 2025 was 62. There was an average of 1 Federal inmate (36 days) and 6 board-ins (189 days) for the month.
- Discussion commenced regarding 2026 budget to include purchase of K9 and expected costs involved: food, vet visits, leash/collar/vest, daily care (1/2 hr). Committee agreed to move forward to budget committee.
- Campville Squad is now charging for calls to jail, approximately 20-25 times year. This is now impacting annual by budget approximately \$15,000.

RESOLUTION:

1. Appropriation of Funds Budget Modification 2025 Mental Hygiene (ABATE).
2. Appropriation of Funds Budget Modification 2025 Mental Hygiene (OASIS).
3. Approve Purchase LED Lightbars and Modify 2025 Budget Sheriff's Office.
4. Resolution Recognizing Marietta Ayers 20 Years of Dedicated Service to Tioga County.
5. Approve Salary Above Hiring Base; Deputy Sheriff Position – Sheriff's Office.

*****Committee agreed to move resolutions forward*****

CORONER'S OFFICE – Bob Williams

FINANCIAL:

- Discussion regarding the increase to budget which reflects increased Forensic Pathology/Autopsy costs as well as stipends and required annual training for Coroners. In addition, the purchase of a software system for tracking cases.

NEW BUSINESS:

- Coroner mandated training is now 30 hours of continuing education every 3 years.
- Working on written policies and procedures for Coroners.

PERSONNEL:

- None.

RESOLUTIONS:

- None.

On motion of Legislator Roberts, seconded by Legislator Standing, adjourned at 3:22 p.m.

Respectfully Submitted,

Debora Stubecki
Office Specialist III
Tioga County Office of Emergency Services

PUBLIC SAFETY MEETING

August 5, 2025

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, August 5, 2025 at 2:30 PM.

Present:

Marte Sauerbrey
Barb Roberts
William Standinger
Brian Cain
Undersheriff Richard Hallett
Corinne Cornelius
Bob Williams
Peter DeWind

Chair, Legislator
Legislator
Legislator
Director, Probation
Sheriff's Office
Director, Emergency Services
Assistant Fire Coordinator
County Attorney

Guest:

Cathy Haskell
Jackson Bailey
Katie Chandler
Laura Schurter

Legislative Clerk
County Administrator
Deputy Treasurer
Chief Accountant

Absent:

Sheriff Gary Howard
William Ellis
Keith Flesher

Sheriff's Office
Deputy Director, Emergency Services
Chair, Public Safety

APPROVAL OF MINUTES:

Approval of June 3, 2025 and July 8, 2025 minutes will be carried over to the September 2025 Meeting due to lack of Quorum.

PROBATION – Brian Cain:

FINANCIAL:

- 2025 Budget is on track.
- 2026 Budget due;
 - Maintain the zero increase except for the contracting services with Family and Children services for sex offender treatment.

OLD BUSINESS:

- Training: Staff attended the Annual Probation Officer's Association (POA) conference in Rochester last week. Director Cain is being considered for attending the FBI Leadership Certification Course. He was also appointed to an advisory panel for NYS.

- Juvenile Delinquency Services: There were two tickets for July, there were also three additional JDATs received after June's meeting. Up to 28 year to date.
- Two Youth currently in juvenile sex offender treatment.
- WWP: Have been working; numbers are back up. Averaging 8-9 probationers a day on crew.
- Investigations: continue to rise. As of today there are 63 cases.
- Supervision: continue to rise. Over 200 people currently.
- Violations: 10 have violated.

NEW BUSINESS:

- Probation is still unable to secure staff willing to complete the fire setting assessment.
- Electronic Monitoring: Amendment to Buddi Contract, reduce the pricing because our use has increased by \$3/day for the alcohol and GPS. 12 people on Electronic Monitoring.

PERSONNEL:

- One Vacant Probation Officer 1 position exists.

RESOLUTIONS:

- Resolution to Amend the Contract between the Tioga County Probation Department and Buddi US, LLC

***Resolution will need to move forward to the Legislative Worksession due to lack of Quorum*

OFFICE of EMERGENCY MANAGEMENT – Corinne Cornelius:

FINANCIAL:

- 2025 Budget is on track.
- 2026 Budget due:
 - Moving some funds out of an equipment line in to a training line; Everything else is staying the same.

OLD BUSINESS:

- Radio Project: The final acceptance was signed for the construction at Richford site. The tower, shelter and generator are fully in place. Within the next few months the utilities will be connected to that. Consultant Frank Yoder has been working on the Utility Plan. Site prepped at Nichols; shelter and generator there this morning. Did some land clearing at the Spencer site; tower should be up by the end of August. Had an engineer look at some things at the Popple Hill tower; redid some of the structural assessments. Will be using Broome County dish; saving money. Getting closer to channel layout plans and ordering radio subscriber units.
- CAD Project: No changes.
- EMS: Some changes to the "EMS Coordinator" position.

- Emergency Management: Newark Valley experienced some flooding. We have a date set with NYS DHSES for our CEPA update. Tioga County Fair is 8/5/25 – 8/9/25.
- Threat Assessment Team: Continuing to meet and hear cases and discussed future trainings. Launched our reporting app in the app store for download; good resource for our office.
- Fire: There was significant flooding in Newark Valley on 7/13/25; local responders did a great job at making rescues. Director Cornelius and Deputy Director Ellis attended a NYS Responder Wellness Symposium in Cortland.
- Strategic Planning: Awaiting the new radio console upgrade. Radio project moving along. Identifying the closed bridges to update response plans.

NEW BUSINESS:

- None.

PERSONNEL:

- None.

RESOLUTIONS:

- Execute Addendum to Lease and Easement Agreement of Property located at Prospect Hill Road, Waverly, New York to Maintain an Access Road for the Radio Tower Project
- Award Bid for Tree and Vegetation Removal – Prospect Hill Road, Barton, NY Communications Tower
- Reclassify Vacant Part-Time Assistant Fire Coordinator Position

***Resolution will need to move forward to the Legislative Worksession due to lack of Quorum*

CORONER – Bob Williams:**FINANCIAL:**

- 2026 Budget due:
 - \$17,030 Increase.

SHERIFF – Undersheriff Richard Hallett:**FINANCIAL:**

- 2025 Budget is on track: a little short. No Feds at all in the Jail. Revenues are \$203,691.09 which is 41% of the budget. Expenditures are at \$6,939,902.93 which is 58% of the budget. Inmate Boarders are \$88,398.74 which is 59% of the budget.
- 2026 Budget due: \$114,000 increase.

OLD BUSINESS:

- Jail Camera replacement project ongoing.
- Adding two cameras to the parking lot.

- Thermal imaging drone for search and rescue being planned. Two operators already certified.
- Average daily population for inmates for July 2025 was 58.

NEW BUSINESS:

- Jail tablets have been installed & issued.
- Vesta and Aware program installed, seems to be going well.
- K9 Program; anticipated implementation beginning of next year.
- Active vacancies; PT Cook. Keeping it funded.

PERSONNEL:

- Update of Vacancies:
 - Civil – all Positions are filled.
 - Corrections –
 - One Vacant Part Time Cook Position.
 - Three Corrections Officers on Light Duty.
 - One on Military Deployment.
 - Road Patrol –
 - Five Open Deputy Positions.
 - One Deputy on Light Duty.
 - E911 – Two Vacant E911 Dispatcher Positions. One Application to be reviewed.
 - Records – all positions are filled.
 - Administration – all positions are filled.

RESOLUTIONS:

- None.

EXECUTIVE SESSION

Probation Director Brian Cain made a motion, seconded by Legislator Standinger, to go into executive session at 3:26 PM to discuss Personnel Issues. In attendance was Legislator Roberts, Legislator Standinger, Legislature Clerk Cathy Haskell; Legislator Chair Sauerbrey; and County Administrator Jackson Bailey.

Legislator Roberts motioned to adjourn Executive Session at 3:47 PM, seconded by Legislator Standinger.

Respectfully Submitted,

Donna Gilligan

Donna Gilligan

Accounting Associate III – Payroll Tioga County Sheriff's Office
08/05/25



TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR:	General Fund	ORIGINAL APPROP	TRANSFRS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3021 Enhanced E911								
A3021 411400	Emergency Telephone	0	0	0	.00	.00	.00	.0%
A3021 411401	E911 Surcharge Upg	-640,000	0	-640,000	-157,076.16	.00	-482,923.84	24.5%*
A3021 424100	Rental Of County O	0	0	0	-1,600.08	.00	1,600.08	100.0%
A3021 520110	E911 Desk	0	0	0	.00	.00	.00	.0%
A3021 520130	E911 Equipment (Not	450,000	0	450,000	3,199.93	.00	446,800.07	.7%
A3021 540093	E911 Building Maint	0	0	0	.00	.00	.00	.0%
A3021 540140	E911 Contracting Se	45,000	0	45,000	44,888.84	111.16	.00	100.0%
A3021 540320	ACCTG Leased/Service	0	0	0	.00	.00	.00	.0%
A3021 540320	E911 Leased/Service	65,500	-900	64,600	36,836.00	8,400.00	19,364.00	70.0%
A3021 540485	Printing/Paper	0	900	900	511.82	.00	388.18	56.9%
A3410 Fire								
A3410 415880	Fire/EMS Reimburse	-5,000	0	-5,000	-640.00	.00	-4,360.00	12.8%*
A3410 427010	SEN10 Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3410 433060	State Aid-Homeland	0	0	0	.00	.00	.00	.0%
A3410 433060	SEN10 State Aid-Fir	0	0	0	.00	.00	.00	.0%
A3410 433200	State Aid-Emergenc	-15,000	0	-15,000	.00	.00	-15,000.00	.0%*
A3410 443050	EMP16 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3410 510010	Full Time	0	0	0	.00	.00	.00	.0%
A3410 510020	Part Time/Temporar	45,750	0	45,750	33,421.46	.00	12,328.54	73.1%
A3410 510050	All Other(On Call,	10,000	0	10,000	1,500.00	.00	8,500.00	15.0%
A3410 520020	Audio Visual Equip	3,000	0	3,000	.00	.00	3,000.00	.0%
A3410 520030	Batteries (Portabl	1,000	0	1,000	313.00	.00	687.00	31.3%
A3410 520080	Clothing	500	0	500	352.00	.00	148.00	70.4%
A3410 520130	Equipment (Not Car	18,000	0	18,000	6,782.31	.00	11,217.69	37.7%
A3410 520130	EMP16 Equipment (No	0	0	0	.00	.00	.00	.0%
A3410 520160	Fire & Alarms Equi	400	0	400	397.58	.00	2.42	99.4%
A3410 520190	Nursing Equipment	2,500	0	2,500	610.00	.00	1,890.00	24.4%
A3410 520191	E911 Emergency Equi	0	0	0	.00	.00	.00	.0%
A3410 520215	Personal Protectiv	8,000	6,875	14,875	3,874.61	.00	11,000.58	26.0%
A3410 521130	SEN10 Equipment (No	5,000	0	5,000	.00	.00	5,000.00	.0%
A3410 530100	Data Processing	0	0	0	.00	.00	.00	.0%
A3410 530141	GIS	0	0	0	.00	.00	.00	.0%
A3410 530300	Legal	0	0	0	.00	.00	.00	.0%
A3410 540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3410 540070	Car Maintenance	2,000	2,000	4,000	1,734.78	.00	2,265.22	43.4%
A3410 540140	Contracting Servic	8,000	-2,000	6,000	1,700.00	.00	4,300.00	28.3%
A3410 540140	EMP16 Contracting S	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR:		ORIGINAL	TRANSFERS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
A	General Fund	APPROP	ADJUSTMENTS	BUDGET	ACTUAL		BUDGET	USE/COL
A3410	540140 M7674 Contracting S	10,000	0	10,000	.00	.00	10,000.00	.0%
A3410	540144 Ems Instructors	12,000	0	12,000	5,144.61	237.50	6,617.89	44.9%
A3410	540180 Dues	1,200	350	1,550	1,503.00	.00	47.00	97.0%
A3410	540220 Automobile Fuel	3,500	-150	3,350	1,326.06	.00	2,023.94	39.6%
A3410	540320 Leased/Service Equ	1,000	0	1,000	852.42	.00	147.58	85.2%
A3410	540320 ACCTG Leased/Service	0	0	0	.00	.00	.00	.0%
A3410	540330 Legal Fees	0	0	0	.00	.00	.00	.0%
A3410	540340 Literature	3,000	0	3,000	840.08	139.21	2,020.71	32.6%
A3410	540350 Office Equip Maint	500	0	500	.00	.00	500.00	.0%
A3410	540360 Meals/Food	100	0	100	90.72	.00	9.28	90.7%
A3410	540370 Medical Expense	1,000	0	1,000	.00	.00	1,000.00	.0%
A3410	540390 Mileage Expense	3,000	-200	2,800	2,032.21	.00	767.79	72.6%
A3410	540410 Nursing Supplies	3,000	0	3,000	.00	.00	3,000.00	.0%
A3410	540480 Postage	250	0	250	30.20	.00	219.80	12.1%
A3410	540485 Printing/Paper	300	0	300	136.53	.00	163.47	45.5%
A3410	540560 Repairs	1,500	0	1,500	.00	.00	1,500.00	.0%
A3410	540620 Software Expense	500	0	500	329.86	.00	170.14	66.0%
A3410	540630 Stationery Supply	2,000	0	2,000	1,020.36	147.32	832.32	58.4%
A3410	540640 Supplies (Not Offi	1,500	0	1,500	1,103.80	.00	396.20	73.6%
A3410	540660 Telephone	2,000	0	2,000	183.88	.00	1,816.12	9.2%
A3410	540731 Training/State Req	250	0	250	.00	35.00	215.00	14.0%
A3410	540733 Training/All Other	2,500	0	2,500	1,084.79	.00	1,415.21	43.4%
A3410	581088 State Retirement F	27,207	0	27,207	12,198.18	.00	15,008.82	44.8%
A3410	583088 Social Security Fr	4,146	0	4,146	2,862.82	.00	1,283.18	69.1%
A3410	584088 Workers Compensati	8,365	0	8,365	4,693.80	.00	3,671.20	56.1%
A3410	584588 Life Insurance Frie	0	0	0	.00	.00	.00	.0%
A3410	585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3410	585588 Disability Insuran	0	0	0	.00	.00	.00	.0%
A3410	586088 Health Insurance F	0	0	0	.00	.00	.00	.0%
A3410	588988 Eap Fringe	112	0	112	61.85	.00	50.15	55.2%
A3640 Emergency Mgmt Office								
A3640	427010 COV19 Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3640	433080 State Aid-C837990	0	0	0	.00	.00	.00	.0%
A3640	435100 COVID State Aid-Fem	0	0	0	.00	.00	.00	.0%
A3640	436574 Hazard Mitigation	0	0	0	.00	.00	.00	.0%
A3640	443050 Federal Aid-Civil	0	0	0	.00	.00	.00	.0%
A3640	443050 EMP16 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640	443050 EMP17 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640	443050 EMP18 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640	443050 EMP19 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640	443050 EMP20 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR:		ORIGINAL	TRANSFERS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
A	General Fund	APPROP	ADJUSTMENTS	BUDGET	ACTUAL		BUDGET	USE/COL
A3640 443050	EMP21 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP22 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP23 Fed-Aid- Civi	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP24 Fed-Aid- Civi	0	0	0	-22,058.00	.00	22,058.00	100.0%
A3640 445100	COVID Federal Aid-F	0	0	0	.00	.00	.00	.0%
A3640 510010	Full Time	150,414	0	150,414	94,513.85	.00	55,900.15	62.8%
A3640 510020	Part Time/Temporar	15,000	0	15,000	.00	.00	15,000.00	.0%
A3640 510030	Overtime Pay Only	10,000	0	10,000	.00	.00	10,000.00	.0%
A3640 510050	All-Other(On Call,	0	0	0	.00	.00	.00	.0%
A3640 520090	Computer	0	0	0	.00	.00	.00	.0%
A3640 530100	Data Processing	0	0	0	.00	.00	.00	.0%
A3640 530300	Legal	0	0	0	.00	.00	.00	.0%
A3640 530330	Shared Services -P	0	0	0	.00	.00	.00	.0%
A3640 540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3640 540010	Advertising	700	0	700	.00	.00	700.00	.0%
A3640 540070	Car Maintenance	2,000	0	2,000	487.70	.00	1,512.30	24.4%
A3640 540090	Clothing	500	0	500	.00	.00	500.00	.0%
A3640 540140	HME17 Contracting S	3,000	0	3,000	.00	.00	3,000.00	.0%
A3640 540141	Gis Create & Maint	0	0	0	.00	.00	.00	.0%
A3640 540180	Dues	0	0	0	.00	.00	.00	.0%
A3640 540220	Automobile Fuel	4,000	0	4,000	1,096.43	.00	2,903.57	27.4%
A3640 540320	Leased/Service Equ	0	0	0	.00	.00	.00	.0%
A3640 540360	COVID Meals/Food	0	0	0	.00	.00	.00	.0%
A3640 540390	Mileage Expense	0	0	0	.00	.00	.00	.0%
A3640 540420	Office Supplies	0	0	0	.00	.00	.00	.0%
A3640 540420	COVID Office Suppli	0	0	0	.00	.00	.00	.0%
A3640 540510	Radio Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540540	Reimbursements	0	0	0	.00	.00	.00	.0%
A3640 540560	Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540581	Security Systems &	0	0	0	.00	.00	.00	.0%
A3640 540640	COVID Supplies (Not	0	0	0	.00	.00	.00	.0%
A3640 540660	Telephone	3,000	0	3,000	918.37	.00	2,081.63	30.6%
A3640 540733	Training/All Other	1,000	0	1,000	126.00	.00	874.00	12.6%
A3640 581088	State Retirement F	6,698	0	6,698	4,768.50	.00	1,929.50	71.2%
A3640 583088	Social Security Fr	13,056	0	13,056	6,305.61	.00	6,750.39	48.3%
A3640 584088	Workers Compensation	1,195	0	1,195	1,522.18	.00	-327.18	127.4%*
A3640 584588	Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3640 585088	Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3640 585588	Disability Insuran	68	0	68	75.48	.00	-7.48	111.0%*
A3640 586088	Health Insurance F	28,133	0	28,133	38,687.75	.00	-10,554.75	137.5%*
A3640 588988	Eap Fringe	16	0	16	20.06	.00	-4.06	125.4%*



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	333,360	6,875	340,235	138,765.19	9,070.19	192,399.81	43.5%

** END OF REPORT - Generated by Rockwell, Diane **



Tioga County
 YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

Sequence	Field #	Total	Page Break
1	1	N	Y
2	9	N	N
3	0	N	N
4	0	N	N

Report title: YEAR-TO-DATE BUDGET REPORT
 Includes accounts exceeding 0% of budget.
 Print totals only: N
 Print Full or Short description: F
 Print full GL account: N
 Format type: 1
 Double space: N
 Suppress zero bal accts: N
 Include requisition amount: N
 Print Revenues-Version headings: N
 Print revenue as credit: Y
 Print revenue budgets as zero: N
 Include Fund Balance: N
 Print journal detail: N
 From Yr/Per: 2020/ 1
 To Yr/Per: 2020/12
 Include budget entries: Y
 Incl encumb/liq entries: Y
 Sort by JE # or PO #: J
 Detail format option: 1
 Include additional JE comments: N
 Multiyear view: D
 Amounts/totals exceed 999 million dollars: N

Year/Period: 2025/12
 Print MTD version: N
 Roll projects to object: N
 Carry forward code: 1

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -25

AUTHORIZE 2025-2026 CONTRACTS
WITH SADD SCHOOL ASSOCIATES
STOP DWI

WHEREAS: It is the desire of the STOP DWI Program to arrange five contracts with SADD School Associates which are defined as independent contractors not entitled to county employee benefits; and

WHEREAS: It is the desire to contract with the following five SADD School Associates for the school year 2025-2026; Aria French to serve the Candor School District; Matthew Cicchetti to serve the Newark Valley School District; Cynthia Tebo to serve the Owego Apalachin School District; Kimberly Alpert to serve the Spencer Van Etten School District, and; Janice Barto to serve the Tioga Central School District; and

WHEREAS: Each SADD School Associate will be compensated \$100 each month for the ten months of the school year, but will not exceed \$1,000 for the year; and

WHEREAS: The Tioga County Attorney has approved the agreement that defines the rights and responsibilities of all the parties involved and outlines the compensation to be paid to the STOP DWI School Associates; therefore be it

RESOLVED: That these contracts for SADD School Associates be authorized for the 2025-2026 school year.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -25

EXTEND CONTRACT
CBH MEDICAL FOR JAIL MEDICAL
AND MENTAL HEALTH SERVICES
SHERIFF'S OFFICE

WHEREAS: Resolution No. 515-23 authorized the execution of an agreement for medical and mental health services for inmates at the Tioga County Jail with the option to renew for three additional one-year terms; and

WHEREAS: This agreement will expire December 31, 2025 and the Sheriff's Office would like to extend it an additional year at a cost not to exceed \$910,345; therefore be it

RESOLVED: That the agreement with CBH Medical to provide comprehensive medical and mental health services for the inmates at the Tioga County Jail be extended for a one-year period beginning January 1, 2026; and be it further

RESOLVED: That the Tioga County Legislature authorizes the execution of this agreement with CBH Medical to provide such services.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -25

AUTHORIZE ACCEPTANCE OF
2026 NYS PTS GRANT
(PTS-2026-TIOGA CO SO-00269-(054)
APPROPRIATION OF FUNDS &
MODIFY 2025 BUDGET
SHERIFF'S OFFICE

WHEREAS: The Sheriff's Office applied for and was awarded a NYS PTS (Police Traffic Services) grant (PTS-2026-Tioga Co-SO-00269-(054) in the amount of \$13,200; and

WHEREAS: Appropriation of funds and budget modification requires Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature authorize the acceptance of this award; and be it further

RESOLVED: That the 2025 budget be modified and funds be appropriated to the following accounts:

FROM: A3110.445890 Federal Aid – Other Transportation	\$13,200
TO: A3110.510030 Sheriff Overtime	\$13,200

And be it further

RESOLVED: That appropriation be re-established for the remaining unspent balance as of year-end until the project is completed.

Tioga County Sheriff's Office



DATE: August 28, 2025

TO: Sheriff Howard

RE: September 2, 2025 Public Safety - Reference Notes

Personnel Issues:

1. Civil Office

- a) All positions are filled.

2. Corrections Division

- a) There are currently no open Corrections Officer positions.
- b) There is currently (1) open part-time Cook position.
- c) There are (3) Corrections Officers on light duty.
- d) There is (1) Corrections Officer on military deployment.

3. Road Patrol

- a) There are (4) open Deputy positions.
- b) There are no Deputies on comp or light duty.

4. E911 Emergency Communications Center

- a) There are currently (2) open E911 Dispatcher positions.

5. Records

- a) All positions are filled.

6. Administration

- a) All positions are filled.

Labor Issues:

- 1. TCLEA negotiations are ongoing.
- 2. TCLEU negotiations are ongoing.

Litigation Issues:

- 1. Litigation with a former employee ongoing.

Budget:

- 1. Revenues are \$272,538.06 which is 55% of the budget. Expenditures are \$8,085,504.75 which is 65% of the budget. Inmate Boarders are \$107,838.74 which is 72% of the budget.

Current Projects:

1. Jail camera replacement project ongoing.
2. Jail tablet project completed and fully implemented.
3. In the implementation phase for the VESTA Next Gen 911 system – smart transcription installed and being used.
4. External camera system - installation being planned.
5. K9 program planning for anticipated implementation.
6. Drone thermal imaging addition for search and rescue.

Miscellaneous:

1. The average daily inmate population for the month of August 2025 was 57. There was one Federal inmate (23 days) and 6 board-ins (186 days) for the month.

Resolutions:

1. Authorize 2025-2026 Contracts With SADD School Associates – STOP DWI.
2. Extend Contract CBH Medical for Jail Medical and Mental Health Services – Sheriff's Office.
3. Authorize Acceptance of 2026 NYS PTS Grant – Appropriation of Funds and Modify 2025 Budget – Sheriff's Office.