

**INFORMATION TECHNOLOGY
COMMITTEE MEETING MINUTES**

January 5, 2021

Legislators Present: Loretta Sullivan, Mike Roberts, Tracy Monell, Cliff Balliet, and Martha Sauerbrey

Meeting Date and Time: January 5, 2021 at 10:35 AM

Staff Present: Douglas Camin, CIO, Drew Griffin, Deputy Director, and Sue Haskett, ISO

Minutes from November and December voted on. The motion was made by Mr. Roberts and seconded by Mr. Monell. The motion passed unanimously.

1. Review of Budget Status and Financial News -

Mr. Camin reported that the department finished a little under budget for 2020.

2. Shared Services Updates –

Mr. Camin reported that the Village of Waverly project is progressing and that the County has received the first payment from the Local Government Efficiency grant for about \$90k.

3. Information Security Officer Report –

Ms. Haskett reported: Phishing training/quiz (from Oct 2020):

- a. 87% completed
- b. 50 people have not taken it
- c. Penetration Test: This test evaluates our system for security. It tries to break it. Doug has money in his account to have a test done this year.
- d. Audit: The audit is complete. Doug and I will meet and a summary will be given to this committee by next month

4. Open Discussion –

- a. Fiber overlash – Plexicomm has completed the underground pull and is preparing to pull the new fiber into the Public Safety building.
- b. STN Rural Broadband, the executive summary has been released to the board members and should be available to us in about 2 weeks.
- c. New outbound traffic rules implemented to improve security
- d. Public Safety file share upgrades being implemented to improve efficiency and save storage space.
- e. Potential firewall upgrade needed in early summer/late spring 2021.
- f. VM Ware maintenance renewal at Public Safety.
- g. BOE security grant, trying to use for network switch upgrades if approved.

Respectfully submitted by, Drew E. Griffin, Deputy Director ITCS