

PUBLIC SAFETY MEETING

June 4, 2019

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, June 4, 2019 which started at 2:42 PM and ended at 3:29 PM.

Present:

Dale Weston	Legislator {Committee Member}
William Standinger III	Legislator {Committee Member}
Edward Hollenbeck	Legislator {Committee Member}
Marte Sauerbrey	Chair of the Legislator <i>Arrived at 2:45 PM</i>
Gary Howard	Sheriff, Sheriff's Office
Joy Bennett	Director, Probation
Mike Simmons	Director, Office of Emergency Services

ABSENT: Dennis Mullen, Chair, Public Safety
Bob Williams, Deputy Director of OES

GUESTS: Rita Hollenbeck, Budget Officer

APPROVAL OF MINUTES:

The *May 7, 2019* minutes was accepted with no corrections or changes

Motion by: Ed Hollenbeck to accept the May 7, 2019 Minutes.

Second: William Standinger III

Carried

OFFICE OF EMERGENCY SERVICES – Mike Simmons:

Mike Simmons submitted the Office of Emergency Services report to the legislative members prior to the meeting. Report is attached.

BUDGET:

Mike stated that he is within his budget.

RESOLUTION:

- Approve 2019 SHSP Grand Application

The Legislators present have no problems with moving this resolution on; committee agreed to move these forward.

HIGHLIGHTS:

- Monthly meetings – Lake District Emergency Managers and Central District Emergency Managers Meetings – Bob Williams attended both.
- Waverly Radio Project – Finger lakes is currently assembling the equipment.
- HazMat Team – no calls
- Fire Investigation Team – two (2) calls.
- Search and Rescue – no calls
- EMS Coordinator position has been filled by Rebecca Roden (started on May 29, 2019). She has already started up the Fall EMS classes and getting people scheduled.
- Interoperable Fire Radio System – still working on details for RFP. Verizons tower in Spencer ordinance was written so emergency services may install equipment and use their tower without any rental costs. Mike has been consulting with County Attorney for information regarding the bid process. Motorola systems are being used by all counties around Tioga County.
- 21 Firefighters completed the Fire Officer I class last week. The classes went from January to the end of May one night per week.
- Mike Simmons still going through old resolutions regarding the rosters who were never appointed by approved resolutions.
- EMO – NY Alert to fix a problem. It provides all the published 911 land based phones in the county has been corrupted, deleted, or not entered. Verizon has now provided new information the NY Alert.
- EOC Planning
- Multi-Hazard Planning for schools training will be held at the Public Safety Building.
- Director position – duties now speedily state that the Director also serves as the Fire Coordinator and Emergency Management Officer. Revised job posting was listed in media and websites. The only application received was from the current director.

GRANTS:

- Mike stated that the grants are moving right along.

PROBATION – Joy Bennett:

Joy Bennett, presented the following information to the committee. Report is attached.

HIGHLIGHTS:

- Raise the Age plan – the state has approved budget for Tioga County of up to \$124,633. The contract has been entered in the Grants Management System. Eventually the county will submit vouchers for monies already spent but we are not sure of the format yet to do this.
- STSJP plan was resubmitted to reflect changes made. Modified plan has not been approved to date.
- Continuing to work with COTI programs, regular presence in Town of Owego Court on Pre-Trial days. Regular presence in Village of Waverly Court.
- Worked with DA's office to set up diversion program for defendants arrested for Criminal Possession of a Controlled Substance 7th, and Possession of Hypodermic Instrument. COTI program representatives will be present in courtroom for easy access. If defendant agrees to the program, they sign a contract and agree to an adjournment for six (6) months. If they get into treatment and are in compliance at the 5½ month mark, their case is dismissed. If not in compliance, they will be sentenced to 60 days in jail.
- Participated in CAP court meeting and reviewed proposed contract with Office of Court Administration.
- Attended Probation Commission meeting in Albany with questions about Cashless Bail. 90% of arrestees expected to be released ROR under this new legislation. Representative from OCA advised they are looking at legislation and have assigned two judges to review it; both judges are from the NYC area.

- ATI Programs – Electronic Monitoring – 1 unit in use as an alternative to detention and another unit in use as an alternative to jail. Community Service – crews for Saturday and Sunday and the crew has begun the season of trash pickup. Pre-Trial Release – 24 defendants released: 10 are released RUS and 14 released PTR.
- Juvenile Delinquent (JD) – three (3) JD appearance tickets – all for serious charges. Two youth for sexual offending, at the felony level. Third youth –felony level for Terroristic Threats.
- Court ordered investigations – 67 are due in the next 60 days. Supervision: 318 cases and 24 defendants have violation petitions.

SHERIFF – Gary Howard:

Sheriff Gary Howard, presented the following information to the committee. Report is attached.

Budget:

- Budget is on track with the exception of Medical Expenses. They have spent 98% of the budgeted Jail inmate medical expenses. Undersheriff Moulton will be getting with Rita Hollenbeck to mover \$9,000 over to cover. Generated \$82,519 for boarders in April. Year to date revenue is approximately \$482,368.

Highlights:

- Civil – all positions filled.
- Corrections – one (1) full-time position vacant. Will fill this position once the civil service list is certified. One (1) Part-time cook vacant. Three Correction Officers have completed the Corrections Academy on May 30th.
- Road Patrol – one full-time position vacant. One Deputy is attending the Broome County Police Academy.
- E911 Communications – all positions filled.
- Labor Issues – TCCA negotiations will begin in the near future.
- Litigation Issues – One case is still active.
- Recording on the phones and radios has been problem. Company says their end is okay and Info Tech says our end is okay BUT it is not recording.
- Cashless Bail – when this goes into effect, the money for taking in boarders from other counties will be down.
- ATI worked 368 man-hours: sanded and stained Waverly Fire Department's picnic tables and garbage picked up on State Route 17/86 337 bags.
- Sheriff Howard has a meeting scheduled for June 18th with Spencer-Van Etten School as they want to hire a P/T or F/T Resource Officer.

Respectfully submitted,

Kristen Kallin
Secretary to the Director of Probation
June 4, 2019

TCOES MONTHLY ACTIVITY REPORT FOR MAY 2019

June 4, 2019

Budget: Within Budget - See attached spreadsheets

Resolutions: Approve 2019 SHSP Grant Application

Monthly Activity:

1. Monthly Meetings Attended
 - a. Lake District Emergency Manager's Meeting (Bob Attended)
 - b. Central District Emergency Manager's Meeting (Bob Attended)

2. Grants
 - a. SHSP17 – Truck and I am Responding Program
 - b. SHSP18 – Tahoe and I am Responding Program
 - c. EMPG17 – Received Grant – for salaries
 - d. SICG17 – Interop. Grant – Approved – started using for Waverly Upgrade
 - e. HMEP18 – Approved -
 - f. SICG18 – Formula Grant – Approved - nothing spent
 - g. SIGC-18 – Targeted Grant - Application

3. Other Emergency Services Activities
 - a. Waverly Radio Project – Work planned to start May 1, 2019 (delayed)
 - b. HazMat Team – No Calls
 - c. Fire Investigation Team – 2
 - d. Search and Rescue – No Calls

4. EMS
 - a. EMS Coordinator Position – Rebecca Roden started work on 5/29/19.
 - b. Fall EMS Classes are planned and being scheduled.

5. Interoperable Fire Radio System
 - a. Still working on details for RFP. Still working to establish the best sites for towers. We may have to work on purchasing or leasing land to build towers. Contacted cellular tower companies to price installing county equipment on their towers but that may be very expensive with the exception of a Verizon tower in Spencer. Spencer's tower ordinance was written so emergency services may install equipment and use their tower without any rental costs.

TCOES MONTHLY ACTIVITY REPORT FOR MAY 2019

June 4, 2019

6. Fire
 - a. 21 Firefighters completed Fire Officer 1 Class last week. This class was over 60 hours in length and ran from January to the end of May, one night a week. The instructor and student did an outstanding job.
 - b. At the March legislative work session Director Simmons was directed to examine the membership rosters of the teams and members of the previously abolished Bureau of Fire. After reviewing the rosters and comparing them to the resolutions for membership it appears that there are inconsistencies and that there are Deputy Fire

Coordinators and team members who appear on the rosters who were never appointed by approved resolutions. This examination will continue and proper steps to correct these issues will be addressed. This is still in progress.

7. EMO

- a. Still working with NY Alert to fix a problem that was identified during last month’s search for the juvenile subject in Apalachin. Everbridge, the subcontractor for NY Alert found that the data from Verizon that provides all the published 911 land based phones in the county has been corrupted, deleted, or not entered. Verizon has now provided new information the NY Alert.
- b. 2019 SHSP grant application submitted.
- c. Currently working on EOC Planning and Mass Fatality Plans
- d. Multi-Hazard Planning for Schools training will be held at the PSB. Invitations have been sent to schools but we have not have any school administrators sign up at this time.

8. Emergency Service Personnel

- a. EMS Coordinator Position will be filled this month. We are finding that there is a need for additional personnel or to increase the hours of current personnel if we are going to make improvements in the services we provide and bring our office to a level similar to surrounding counties. One available option is to utilize SICG (Radio Grant) money to pay for additional personnel or increased hours.
- b. Director position – Duties now specifically state that the Director also serves as the Fire Coordinator and Emergency Management Officer. Revised job posting was listed in media and websites. The only application received was from the current director. No non-retirees applied for the position.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -19

AUTHORIZE THE SUBMISSION OF
HOMELAND SECURITY GRANT
APPLICATION (SHSP19)
OFFICE OF EMERGENCY SERVICES

WHEREAS: The Office of Homeland Security has issued a grant of \$69,980 to the Tioga County Office of Emergency Services. The grant will be used for equipment, planning, and an emergency notification system. 25% of the monies will be appropriated to the Sheriff's Office (\$17,495) and 75% to Emergency Management (\$52,485); and

WHEREAS: County Policy #47 requires that a resolution be approved before any such grant application is submitted. However, due to the short notification period, the Tioga County Office of Emergency Services had to submit an application for this funding by May 15, 2019; therefore be it

RESOLVED: That the Tioga County Emergency Management Office be authorized to apply for this grant application, after the fact, to be in compliance with county policy.

Public Safety Committee Meeting
Probation Department Report
June 4, 2019

Article I. Budget Status:
2019 budget on track

Issues:

1. RTA plan – have received approved budget for up to \$124,633. The budget has been reviewed by Probation Director and signed off on by Legislative Chair and has been entered in Grants Management System. Vouchers for monies already expended will be processed via the GMS claim system but we are not sure of the format yet.
2. STSJP plan was resubmitted to reflect changes made in the RTA Comprehensive Plan still waiting to see if modified plan has been approved.
3. Continuing to work with COTI programs, they will have regular presence in Town of Owego Court on pretrial days. They also have a regular presence in Village of Waverly Justice Court.
4. Worked with DA’s office to set up Diversion program for defendants arrested for Criminal Possession of a Controlled Substance, 7th and Possession of Hypodermic Instrument. Defendants will be directed to get into treatment. COTI program representatives will be present in court room for easy access. Looking to start program in Village of Waverly and Town of Owego Justice Courts first. If defendant agrees to program, they sign a contract and agree to an adjournment for 6 months. If they get into treatment and are in compliance at the 5.5 month mark, their case is dismissed. If not in compliance they will be sentenced to 60 days in jail.
5. Participated in CAP Court meeting and reviewed proposed contract with Office of Court Administration.
6. Attended Probation Commission meeting in Albany with questions about Cashless Bail legislation. DCJS advises they will continue to be involved with Pretrial programming as part of ATI funding. Counties will not lose jail classification waivers. Funding for PTR still to be worked out as it is based on achieving goals set by DCJS. As it is expected that 90% of arrestees will not be remanded to jail (almost all Misdemeanor and Non-Violent felony cases are expected to be released ROR) Probation will not be able to meet the previous year’s goals for interviews and releases. Representative from OCA advised they are looking at legislation and have assigned two Judges to review it, both Judges are from the NYC area.

ATI Application submitted to DCJS-OPCA for next program year (7/1/19-6/30/20).

Community Service -	\$ 6,969
Pretrial Release -	\$ 5,175
ADS	<u>\$10,512</u>
Total	\$22,657

ATI Programs:

- ❖ Electronic Monitoring – 1 unit in use as an alternative to detention (ATD) plus 1 unit in use as an alternative to jail (ATI)
- ❖ Community Service – Crews scheduled for Saturdays and Sundays, the crew has begun the season of trash pickup.
- ❖ Pre-Trial Release – Pre-Trial Release – currently have 24 defendants released from Tioga Co. Jail by a Justice Court or the County Court:
 - 10 are released RUS meaning they report in person weekly to the Department and follow court orders for urine testing, alcohol/drug evaluations, etc.
 - 14 are released PTR meaning they telephone in weekly to the Probation Department to report any changes in their address or status.

Juvenile Delinquency Services:

3 Juvenile Delinquency Appearance Tickets received in May 2019, all for serious charges. Two youth, an 11 year and a 16 year old youth (committed the behavior at age 15) were charged with sexual offending crimes at the felony level. A third youth, age 13, was charged with felony level Terroristic Threats. All three youth's cases have been referred to the County Attorney's office for petition.

YTD: 14 JDAT received during 2019 (23 cases in 2018)

Alternative to Detention Programing: Cayuga Counseling program for juvenile is operating and working with Tioga County youth. One employee has been hired, the second part time position is scheduled for interviews on 6/5/19.

Court Ordered Investigations: 67 investigations for Tioga County courts (Criminal, Family and Surrogate) are due in the next 60 days.

Supervision: 318 cases ordered by Tioga County courts & Family Court

Violation of Probation petitions: 24 defendants have violation petitions pending against them in criminal & family court

Personnel:

Still have an unfunded PO position

Resolutions:

None



DATE: June 4, 2019
TO: Sheriff Howard
RE: May (2019) Public Safety - Reference Notes

Personnel Issues:

1. **Civil Office**
 - a) All positions are filled.
2. **Corrections Division**
 - a) Currently have one (1) full time vacancy. It is expected that we will fill this provisionally until a new civil service list has been certified. One (1) part-time cook position remains vacant.
 - b) Three (3) Corrections Officers completed the Corrections Academy May 30th.
3. **Road Patrol**

- a) Currently have one (1) Road Patrol Deputy position vacant. It is expected we will fill this off the certified civil service list.
- b) Currently have one (1) Deputy Sheriff attending the Broome Co. Police Academy.

4. ***E911 Emergency Communications Center***

- a) Currently all positions are filled.

Labor Issues:

1. None to report.
2. T.C.C.A. negotiations will begin in the near future.

Litigation Issues:

1. One case is still active. No status to report.

Budget:

1. Budget is on track with the exception of Medical Expenses. We have spent 98% of the budgeted Jail Medical Expenses from unforeseen inmate medical issues. Generated \$82,519 from inmate boarding during the month of April. Year to date revenue is approximately \$482,368 which represents 101% of our yearly budget target. Currently we have surpassed our yearly inmate boarder revenue projection by \$113,556.

Current Projects:

Miscellaneous:

1. Average daily inmate population for the month of May was 70.
2. ATI worked approximately 368-man hours during the month. Work included:
 - Garbage pickup on State Route 17/86 (337 bags)
 - Sanded and stained Waverly Fire Department's picnic tables